

**Regular Board Meeting**  
**Monday, September 12, 2022 at 5:00 p.m.**

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** –Beverly Ikola-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor, Debbie Janczak-Clerk. Absent: Sue Roberts-Trustee. In addition, there were five residents present.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as presented from August 22, 2022. Motion carried.
4. **APPROVAL OF AGENDA** –Motion by Randall supported by Tarnaski to approve the agenda as presented. Motion carried.
5. **PUBLIC COMMENT ON AGENDA ITEMS** –None.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:** - Supervisor: Notice from Beckett & Raeder regarding the City of Wakefield's master plan process which will be starting soon, Letter from Tokyo Marine denying the claim for reimbursement due to water damage from Jessical Kirtland (the township has already paid on their clean-up bill from the incident), Certificate of Liability insurance from Kiwanis International for the upcoming Gary Engstrom 5K Memorial run; Clerk: notice from Charter Communications regarding programming/channel changes, MTA 2022-23 membership letter with sticker, MTA Regional Summit notification for October 4 & 5-this would be a good opportunity for Erin to learn more about township processes. Motion by Randall supported by Tarnaski to accept the communications and place them on file. Motion carried.
8. **REPORTS – BOARDS & COMMITTEES**  
TRAIL AUTHORITY – Trustee Ikola reported that they discussed the trail going through to Wakefield. Paul Anderson is the new Ironwood City Manager; he has worked with the trail project in the past. GRWA-Supervisor Randall noted that they discussed the auditor selected for this coming fiscal year; there weren't satisfied last time but will stay with them and rebid next year.  
MISCELLANEOUS/DPW-A new dialer has been installed at the Anvil Sewer pump. The park pump is getting work on the motor (one out of the two there). This is being done because the delivery of the repaired pump will be further out than expected. The locks are installed in the park bathroom. The coding and link to the Wi-Fi still needs to be completed.
9. **UNFINISHED BUSINESS**  
COMPLAINT SAARI – We are just waiting for the October 1<sup>st</sup> to clean up date to see if the notice to clean up will be adhered to.  
  
CLERK RESIGNATION – The Clerk provided a list of items she has taken care of for the transition to Erin Berg, the new Clerk. Fund transfers back to the general fund will need to happen. MOTION by Randall supported by Ikola to approve of the total \$32,827.16 in reimbursements back to the General Fund. Thank yous were given to the Clerk for her past eighteen years of service to the township.
10. **NEW BUSINESS**  
XCEL ENERGY EASEMENT REQUEST – The board reviewed the easements which were mostly located off of Anvil Hill. MOTION by Randall supported Janczak to approve of STR-IDH0220 & STR-IDH0221 (line 3652) with the reimbursement/payment to the township of \$6823.20. Motion carried by roll call vote.

UNION CONTRACT – The Clerk reminded the board via email that the contract was up November 15, 2022. The leadman and/or the township offices will need to reach out to the AFSME union for scheduling. A committee will be formed after a date is selected.

OFFICE COPIER -The board reviewed the quote given by the Clerk. It should be inquired as to the total cost of buying a machine outright. The Clerk will look further in to this.

BRUSH COLLECTION – The township normally does a fall clean up. The proposed date is October 14. MOTION by Tarnaski supported by Janczak to approve of publication costs for the selected date. Motion carried by roll call vote. We will need to make sure that the ad is sent in to the Globe in a timely manner as they are only printing once a week. The radio may need to be used more often in the future. The board discussed possible locations for residents to bring their own brush as the Solid Waste Management Authority is no longer taking them. There was no location agreed upon at this time.

11. **TREASURER’S REPORT** – There was no update. September 14 is the last day for collection for the Treasurer’s office.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#15841-15879	\$34,384,74
Water Fund	#22248-22253	\$9259.43
Anvil Sewer	#	\$
Ramsay Sewer	#	\$
West End Sewer	#1272	\$3856.67
Blackjack Water	#	\$

MOTION by Tarnaski supported by Ikola to approve payment of bills. Motion carried by roll call vote. Clerk Janczak has not heard from the auditor. Her deputy is going through and updating fillings and cleaning up some areas.

13. **PUBLIC COMMENT AND OTHER BUSINESS-** The Supervisor heard from Steven Selin the fire chief. He stated that the he has been notified that he does not possess Fire Chief certification as well as Level 3. This may be an issue if he is not grandfather in. The state has been doing this to many municipalities which is driving out the volunteer fire departments and putting communities at risk in fire protection.

The post office situation was discussed.

The pit owned by Scott Delich and the requirements were discussed.

Lisa Hegbloom reported that there are \$62,000 in aged receivables. Thirty-four Shut-off notices will be going out within the next week or two.

14. **ADJOURNMENT** – MOTION by Janczak supported by Tarnaski to adjourn the meeting at 7:05 p.m. Motion carried.

These minutes are respectfully submitted:

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Debbie Janczak, Township Clerk