

Regular Board Meeting
Monday, December 14, 2020 at 5:00 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Sue Roberts-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor, and Debbie Janczak-Clerk. In addition, there were five guests present.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as presented from November 23, 2020. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None
5. **APPROVAL OF AGENDA** –MOTION by Randall supported by Janczak to approve the agenda as presented. Motion carried by roll call vote.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: Daily pumping report from November from GRWA; Clerk: letter from Charter Communications regarding updates. MOTION by Randall supported by Tarnaski to place all communications on file. Motion carried by roll call vote.

8. **REPORTS – BOARDS & COMMITTEES**

GRWA – The meeting was cancelled due to lack of a quorum.

BASA – This was a regular business meeting.

BOARD OF REVIEW – The meeting will be Tuesday and will be virtual.

SUPERVIOR – An update was made regarding the post office and that construction will start in the spring. Snow mobile signage previously discussed is MDOT’s responsibility per Barry Bolich of the road commission.

9. **UNFINISHED BUSINESS**

COVID-19 – The Supervisor noted that one of the DPW workers has been exposed to a person who has tested positive for COVID-19. They are following proper protocol in quarantining and return to work practices.

The Board of Review meeting will be virtual and the Supervisor will look in to proper advertising for such a meeting change.

Louie will be off from December 23 to the end of the year. Meter readings will be done the week of December 21st.

UPSET SUPPORT LETTER – Per the Supervisor the funding is 60% from grants and the rest is from donations. MOTION by Tarnaski supported by Randall to deny the request for a donation to UPSET and authorize the Supervisor to write a letter in response. Motion carried by roll call vote.

10. **NEW BUSINESS**

PAUD RATE ORDINAANCE REVISION – Nena Kleimola was present at the meeting to give perspective from both a resident and as a committee member. She gave statistics as how all of the surrounding municipalities to not charge compounding interest. The board discussed the issue. MOTION by Tarnaski supported by Ikola to keep the 10% late fee with NO compounding to occur. Motion carried by roll call vote.

DESIGNATED ASSESSOR AGREEMENT – The board reviewed the agreement included in the agenda packet that lists Kathy Jo Koval as this assessor in the event an entity fails to perform the specified duties. MOTION by Tarnaski supported by Roberts to authorize signatures appointing Kathy Jo Koval as the designated assessor. Motion carried by roll call vote.

SEEKING NEW ASSESSOR – The current Assessor, Roman Tauer is schedule to retire in March of 2021. The township will need to begin the process of looking for his replacement. MOTION by Tarnaski supported by Janczak to approve and authorize the cost of publication (to include the Daily Globe, WNPBA and the township’s website) to seek qualified assessor’s as well as their proposals for the position to the township. Motion carried by roll call vote.

WATER UTILITIES FUNDING APPLICATION – The board discussed the proposal included in the agenda packet from C2AE regarding grant funding. It is possible to receive 100% grant for these future projects that are necessary to be in compliance. A representative from the engineering firm was present to answer questions from the board. There would be two applications, each at a cost of \$2500.00. One is for asset management (DWAM) that is similar to the previous SAW Grant and is for replacement of laterals and to remove any lead pipes. The other is for the actual replacing of the lines. MOTION by Roberts supported by Tarnaski to move forward and authorize signatures for the grant applications. Motion carried by roll call vote.

CONTRACT WITH LISA HEGBLOOM FOR UTILITY CLERK TRAINING – The Clerk read the contract to the board. MOTION by Randall supported by Roberts to approve the contract for \$20.00 per hour to run from December 13, 2020 through June 19, 2021. The approximate hours of work would be between 5-10 in conjunction with the Treasurer and Utility Clerk. MOTION by Randall supported by Roberts to approve the contract for Lisa Hegbloom. Motion carried by roll call vote.

MEETING DATE APPROVAL – The Clerk provided the meeting dates for 2021. There are no conflicts with holidays, etc. so it appears that at this time there will be two meetings each month with the exception of December. MOTION by Tarnaski supported by Randall to approve of the meeting list and send out for publication. Motion carried by roll call vote.

11. **TREASURER’S REPORT** – Treasurer Tarnaski provided the following tax breakdown: \$1,062,275.60 to collect with \$933,00.92 collected so far. There is \$128,718.32 delinquent from summer. The township’s share of this is \$10,511.03. For the winter there is \$630,320.77 to be collected and she has received \$58,382.61 so far. The township’s share of this is \$5869.71. Thanks were give to her Deputy Treasurer Lisa Hegbloom.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment with changes shared via screen by the Clerk:

FUND	CHECK NUMBERS	AMOUNT
General Fund	#14794#14829	\$23,74.41
Water Fund	#21976-#21990	\$11,838.98
Anvil Sewer	#	\$
Ramsay Sewer	#	\$
West End Sewer	#1243	\$3748.15

MOTION by Tarnaski supported by Ikola to approve payment of bills. Motion passed by roll call vote.

13. **PUBLIC COMMENT AND OTHER BUSINESS**- The Treasurer noted she will be posting hours between the 26th and the 30th of December as required.

14. **ADJOURNMENT** – MOTION by Janczak supported by Tarnaski to adjourn the meeting at 6:47 p.m. Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk