

Regular Board Meeting
Monday, November 23, 2020 at 5:00 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Sue Roberts-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor, and Debbie Janczak-Clerk. In addition, there were two guests present.

The Supervisor welcomed the new board with three returning members; Supervisor, Clerk and Bev Ikola trustee. Hope is in the new role of Treasurer and Sue Roberts is a new trustee. He also welcomed new utility clerk, Kristy Dums.

3. **PRESENTATION OF THE MINUTES –MOTION** by Tarnaski supported by Ikola to approve the minutes as presented from November 9, 2020. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None
5. **APPROVAL OF AGENDA** –MOTION by Randall supported by Janczak to approve the agenda as presented. Motion carried by roll call vote.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: letter from outgoing Supervisor of Marenisco Township, Dick Bouvette thanking the area townships for their support during their prison closing situation; letter from Bev Ikola stating her willingness to serve on the GRWA committee again.
Clerk: letter from Charter Communications regarding updates; Daily pumping report from GRWA for the month of October. MOTION by Randall supported by Janczak to place all communications on file. Motion carried by roll call vote.
8. **REPORTS – BOARDS & COMMITTEES**
PAUD – Supervisor Randall noted that was postponed.

GRSWMA – This meeting was cancelled as a result of the Health Department’s recommendations regarding COVID-1911.

Miscellaneous – The flooring throughout the township hall has been replaced. The offices are also put back together and have been cleaned out and updated nicely.

TRAIL AUTHORITY – Trustee Ikola reported that they are still trying to get the next leg of the trail through but are still running in to issues with easements.

The board discussed the movement of the snow mobile trail and a concern for on-coming traffic as well as some tree debris near the trail, which goes through private property. These issues will be brought up to the trail authority and monitored.

The MTA Christmas party has been cancelled. As that would be the meeting to elect new officers, the current Treasurer (Hope Tarnaski) has contacted the bank to remove John Cox and Vicky Finco from the signature cards. Updates will be made as soon as new officers are elected. In the meantime, Hope has placed Mandy Lake (new Wakefield Township Supervisor) on the cards.

9. UNFINISHED BUSINESS

UTILITY DUTIES AND COMPENSATION – The Clerk welcomed and thanked Kristy for attending the meeting. She was able to stop at the township over the weekend and see where she'll be working and also talked with the outgoing Treasurer, Lisa Hegbloom to hear more of the requirements for the position. Kristy thanked the board and looked forward to working for the township.

COVID-19 – The Supervisor noted that one of the DPW workers has been exposed to a person who has tested positive for COVID-19. They are following proper protocol in quarantining and return to work practices. The Supervisor is working more from home to lesson any other exposure in the event that the DPW worker is also positive.

UPSET SUPPORT LETTER – Messages have been left, but none have been returned. The Supervisor will continue looking further in to the request of support.

GRWA APPOINTMENT – Beverly Ikola has expressed interest in continuing on the board. The township will need two others to serve with one being an at-large member. MOTION by Tarnaski supported by Janczak to appoint Beverly Ikola as the township's member, Jeff Randall as the member at large, and Sue Roberts as the alternate. Motion carried by roll call vote.

10. NEW BUSINESS

NEW OFFICIAL TRAINING – MOTION by Randall supported by Tarnaski to approve of any costs associated with new elected official training. Motion carried by roll call vote.

11. TREASURER'S REPORT – The new Treasurer referred to Lisa Hegbloom for an update of the office. Taxes are currently being worked on with the assistance of the assessor Roman Tauer. The mailing is scheduled to go out on December 1st. Hope has provided her information to the banks and the Clerk has requested new signature cards on all accounts. A meeting with the county clerk along with all the other new Treasurers has also taken place.

12. APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –The following checks were presented for payment with changes shared via screen by the Clerk:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14772-#14793	\$18,573.50
Water Fund	#21966-#21975	\$6249.28
Anvil Sewer	#1335-1337	\$9839.64
Ramsay Sewer	#2780-2784	\$5041.04
West End Sewer	#1242	\$875.00

MOTION by Tarnaski supported by Ikola to approve payment of bills. Motion passed by roll call vote. An inquiry was made as to when Kristy will begin training and hours. Treasurer Tarnaski will draw up an agreement to have Lisa Hegbloom come in for training this position which is separate from an of the Deputy Treasurer's duties.

13. PUBLIC COMMENT AND OTHER BUSINESS- Trustee Ikola asked if there was any progress on the post office. Supervisor Randall said the hope is that there will be a building in place within the next month.

14. ADJOURNMENT – MOTION by Ikola supported by Randall to adjourn the meeting at 5:58 p.m. Motion carried.

These minutes are respectfully submitted: _____
Debbie Janczak, Township Clerk