

Regular Board Meeting
Monday, September 23, 2019 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, *Hope Tarnaski, Trustee, Lisa Hegbloom-Treasurer, Jeff Randall-Supervisor, and Debbie Janczak-Clerk. In addition, there was one elector present.
3. **PRESENTATION OF THE MINUTES** –The Treasurer made a correction to page two under the Treasurer’s report to read “seventeen” letters were sent, not eighteen. MOTION by Hegbloom supported by Ikola to approve the minutes as corrected from September 9, 2019. AYES: 4/NAYES: none. Motion carried.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –The audit will be moved under Public Comment on Agenda items and item 10.C. Employee Complaint was added.
5. **APPROVAL OF AGENDA** –*Motion by Randall supported by Tarnaski to approve the agenda as amended. AYES: 5/NAYES: none. Motion carried.

AUDIT – Roger Kohlemainen gave the board the 2018 audit presentation which came with an unqualified opinion. The various funds were reviewed. One of the items not taken care of was a budget amendment to show the income received from the state for the park project. Not only should expenses be modified/corrected, but income as well. It was suggested to have “Community Development” as a new cost center. It was recommended to review the agreement with BASA regarding maintenance of equipment and depreciation. None of it is the township’s so we do not have any of those fixed assets. This was Roger’s last audit for the township as he is retiring. The township thanked him for his many years of service.

6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: Notice from the Gogebic County Road Commission regarding the closing of Black River Road for a culvert replacement. Clerk: MTA on the Road brochure; agenda for August 15 and September 19 and minutes from July 18, August 15 and annual meeting minutes of August 29 from the Gogebic County Council of Veterans Affairs. Treasurer: None. Tarnaski: none. Ikola: none. MOTION by Randall supported by Janczak to place correspondence on file. AYES: 5/NAYES: none. Motion carried.
8. **REPORTS – BOARDS & COMMITTEES**
BASA – Trustee Ikola reported that this was a regular business meeting.

PAUD – Supervisor Randall noted a regular business meeting and part of the budget were discussed as well as an update on the insurance claim.

GRSWMA – This was a regular business meeting and a continuation of the contract with the removal company was agreed up report Supervisor Randall.

Miscellaneous – The Supervisor brought to the attention of the board the blue spruce that is now in front of the township thanks to Pat Leemon. A thank you was sent to Pat. Trustee Tarnaski suggested getting a plaque made for the front of the township hall.

9. UNFINISHED BUSINESS

POST OFFICE – Bids for the building removal had a September 20 due date. One bid was received. Angelo Lupino, Inc. provided a bid for the removal only in the amount of \$19,410.00. Another company will need to do the asbestos removal. This should be done by the end of December. MOTION by Randall supported by Tarnaski to approve/accept the bid for the building removal and approve signatures to proceed. ROLL CALL VOTE: AYES: Ikola, Tarnaski, Hegbloom, Randall, Janczak. NAYES: none. Motion carried.

The Supervisor has spoken to the postmaster in Wakefield who gave him a number of the person to contact regarding the progression of the project.

PARK PROJECT UPDATE – The DPW is finishing the last part of the trail. Treasurer Hegbloom has received a \$400.00 donation from Sharon Tadlock in memory of her brother to be used for lighting around the basketball court. Dog waste bag receptacles were discussed. The Supervisor will also find out more about signage.

BLIGHT ELIMINATION ORDINANCE – No update; at the attorney's office for review.

JUNK OR DISMANTLED CAR ODINANCE – No update; at the attorney's office for review.

10. NEW BUSINESS

CONFLICT OF INTEREST POLICY – RESOLUTION – As a requirement for any future USDA loans the township must have this in place. MOTION by Tarnaski supported by Janczak to approve of the Conflict Resolution and authorize signatures. ROLL CALL VOTE: AYES: Ikola, Tarnaski, Hegbloom, Randall, Janczak. NAYES: none. Motion carried.

EMPLOYEE COMPLAINT – MOTION by Tarnaski supported by Janczak to move in to closed session at 7:18 p.m. AYES: 5/NAYES: none. Motion carried.

MOTION by Tarnaski supported by Randall to move out of closed session at 7:44 p.m. AYES: 5/NAYES: none. Motion carried.

More information will be gathered and any discipline action needs to be documented.

11. **TREASURER'S REPORT** – Treasurer Hegbloom noted that September 16 was the last day to pay taxes without penalty. There is still \$167,846.50 to collect. Out of the shut offs sent out two have paid in full, one was already shut-off, seven have payment arrangements and seven are schedule for shut-off on October 2. Utility bills will be mailed the first week of October. She will not be here for the meeting on October 14. It was noted that two fire fighters have not cashed their checks which were issued in July.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment: General Fund: Check #14036-14081- \$30,795.33; Water Fund Check #21624-21631- \$20,744.88; Anvil Sewer: Check #1298-\$500.00; Ramsay Sewer: Check #2737-2738-\$1510.55; West End Sewer: Check #1219-\$500.00; Park Project Account: Check#-\$. MOTION by Tarnaski supported by Randall to approve payment of bills. ROLL CALL VOTE: AYES: Ikola, Tarnaski, Hegbloom, Randall, Janczak. NAYES: none. Motion carried.

13. **PUBLIC COMMENT AND OTHER BUSINESS-** None.

14. **ADJOURNMENT** – MOTION by Tarnaski supported by Randall to adjourn the meeting at 8:14 p.m.
AYES: 5/NAYES: one. Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk