

# **BESSEMER TOWNSHIP BOARD**

REGULAR MEETING – July 8, 2024

5:00 PM

## **AGENDA**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG
2. ROLL CALL
3. PRESENTATION OF MINUTES (For the regular mtg. of June 24, 2024)
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT (Limit 3 minutes per person)
6. PETITIONS;
7. COMMUNICATIONS
8. REPORTS – BOARDS, COMMITTEES & OFFICES
9. UNFINISHED BUSINESS
  - A. Post Office Status
  - B. Audit
  - C. Sewer Back-Up - Anvil
  - D. Citizens Grant Advisory Group - Tabled
  - E. Blight
10. NEW BUSINESS
  - A. West End Sewer Sewer Pump Repair
  - B.
  - C.
11. TREASURER’S REPORT (First Meeting of the Month Only)
12. APPROVE PAYMENT OF BILLS, PAYROLL, & MILEAGE
13. PUBLIC COMMENT AND OTHER BUSINESS
14. ADJOURNMENT

Next Board Meeting; July 22, 2024

Regular Board Meeting  
June 24, 2024 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL-** Sue Roberts, Trustee, Hope Tarnaski – Treasurer, Jeff Randall – Supervisor, Erin Berg – Clerk. Absent: Beverly Ikola – Trustee. Also present were Justin Niemi DPW Foreman; Lisa Hegbloom, Utility Clerk; Steven Selin, Fire Chief; and 7 residents.
3. **PRESENTATION OF THE MINUTES** – MOTION by Roberts, support by Tarnaski to approve the minutes as presented. Motion carried.
4. **APPROVAL OF AGENDA** – The Supervisor requested that “Trustee Ikola Resignation” be added under New Business Item C. MOTION by Randall, support by Roberts to approve the agenda as amended. Motion carried.
5. **PUBLIC COMMENT** – None
6. **PETITIONS-** None.
7. **COMMUNICATIONS:** - The following were presented to the Board: Bessemer Township 4<sup>th</sup> of July Committee Treasurers Report; City of Bessemer 2023 Water Quality Report; City of Wakefield Master Plan; GRWA 2022-2023 Fiscal Year Audit and list of all Board members; a letter from Russ Maki informing the Township that this years Gary Engstrom race will be cancelled due to lack of volunteers.
8. **REPORTS – BOARDS & COMMITTEES** – GRWA – After reviewing charges, the Authority realized that they had been overcharging the City of Bessemer for services. They are working on correcting it.

PAUD – The bills were paid; discussion took place on a manhole within Ironwood Township that had been leaking water.

GRSWMA –A new garbage truck will be added to the current fleet soon. The truck was expected to be delivered in September but is scheduled to arrive early; the Authority entered a new contract, which included raises to the staff and administration.

Gas companies are in town to replace mains throughout Ramsay. Discussion took place on whether to replace sidewalk panels that will need to be removed to replace the mains. It was a consensus of the Board that if the company removes the sidewalk, it should be replaced.

The BTFD has burned the home located on Horseshoe Bend without issue.

The DPW has been working to prepare the main street and the park for the upcoming 4<sup>th</sup> of July activities taking place on July 2, 2024. The crew was commended for their great work.

9. **UNFINISHED BUSINESS**
  - A) **POST OFFICE STATUS** – Construction of the Post Office has begun. The structure was originally scheduled to be in place prior to the 4<sup>th</sup> of July, however, the modular is not quite finished. A new arrival date was given between mid to late July. The residents of Ramsay expressed their excitement for finally having a post office in town. The Board and the residents were recognized and thanked for their tireless efforts. No action was necessary.

Proposed

- B) AUDIT – The Supervisor spoke with Ken Talsma, Anderson Tackman & Company, PLC, who stated that the F65 has been filed. The Township has not yet received the actual audit, but it is expected later this week. No action was necessary.
- C) SEWER BACK-UP – The residents whose basement was damaged due to a failed sewer pump provided the Board with an estimate from Golden Eagle Restoration for an extensive cleaning and disinfecting of the area. The estimate totaled \$5,766.87. The Supervisor stated that he reached out to the Township's insurance company, but that he has not received a call back from them. A lengthy discussion took place regarding the situation and what is the proper legal way to solve it; whether the Township pays upfront for the cleaning costs without hearing from the insurance company or wait to see if the insurance company will cover it. MOTION by Tarnaski, support by Randall to contact the attorney with these particular questions. If the attorney advises that the Township pay upfront, the Board shall proceed accordingly with a voice poll so the residents do not have to wait until the next Board meeting for an answer. Motion carried by roll call vote.
- D) CITIZENS GRANT ADVISORY GROUP – The Supervisor provided the Board with a draft Grant Advisory Committee Constitution. The Board was asked to review the draft to make any changes and provide feedback. Discussion took place on who will write the grant and who will be administer the grant if it is awarded. The Board will revisit the draft Constitution at the July 22, 2024 meeting. No action was necessary.
- E) BLIGHT – The position for the Township's Ordinance Enforcement Officer has not yet been filled. Another ad was placed into two local newspapers as well as on the Townships website and Facebook page.
- F) UNION CONTRACT – DISCUSSION – Discussion took place on the status of the testing for Water and sewer operator licensing. The DPW Foreman informed the Board that he is interested in becoming licensed and that there are classes that he can attend for test preparation.
- 10. NEW BUSINESS**
- A) ANVIL SEWER PUMP REPAIR – A quote was received from Crane Engineering for either a rebuild of the Anvil Sewer pump or a new pump. The cost for a rebuild is \$19,166.67 as compared to the cost of a new pump at \$24,285.71. It was decided that it makes more sense to purchase a new pump. Discussion took place on how the Township will be able to cover the cost of the new pump. Rate increases may have to take place for some residents. MOTION by Tarnaski, support by Randall to move forward with the purchase of a new pump at the price of \$24,285.71 and to take the funds from the Ramsay Sewer account with the intent that the Anvil Sewer account will owe that money. Motion carried by roll call vote. The Clerk and the Treasurer will work together to look at the bonds and allocate the appropriate funds.
- B) WATER QUALITY REPORT – The 2023 Water Quality Report for Bessemer Township was provided to the Board for their review. The Township purchases water from the City of Wakefield. The report will be available on the Township's website and will be published in the Globe. MOTION by Randall, support by Tarnaski to place the 2023 Water Quality Report on file. Motion carried.
- C) TRUSTEE IKOLA REGISNATION – The Board was presented with a letter of resignation from Board Trustee Beverly Ikola, effective June 21, 2024. MOTION by Tarnaski, support by Berg to accept Trustee Ikola's resignation. Motion carried by roll call vote. The resignation of Mrs. Ikola leaves a vacancy on the Board. Steven Selin, who is running for a Trustee position in the 2024 General Election, seemed to be the obvious choice. MOTION by Tarnaski, support by Randall

to appoint Mr. Selin to the vacant seat on the Board, effective immediately. Motion carried by roll call vote.

11. **TREASURER'S REPORT** – The Treasurer went over the balances in each account. The treasurer contacted the Iron County Miner for a quote on the printing, folding, stuffing and sealing of the summer tax bills. The Miner informed her that it would be approximately \$250.00. MOTION by Randall, support by Roberts to authorize the Treasurer to use the Iron County Miner to assist with the printing, folding, stuffing and sealing of the summer tax bills, not to exceed \$400.00. Motion carried by roll call vote.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –**

FUND	CHECK NUMERS	AMOUNT
General Fund	# 16927 - 16970	\$39,535.37
Water Fund	# 22499 – 22507	\$7,779.67
Anvil Sewer	# 1412	\$3,716.22
Ramsay Sewer		
West End Sewer		
Blackjack Water		

MOTION by Tarnaski, support by Randall to approve the bills as presented. Motion carried by roll call vote.

13. **PUBLIC COMMENT AND OTHER BUSINESS-** Don Ormes, Veterans Counsel Representative informed the Board that the current VA Counselor, John Frello, is retiring in October. The Counsel has received 3 applications for the position.

Mr. Ormes asked if it was possible to have the Globe box moved from the front of the Veterans Monument outside of the Township building.

Lisa Hegbloom, Utility Clerk, gave the Board an update on water shut offs. There are currently 2 accounts with utilities shut off, but both accounts make promise to pay this week. Water bills will be mailed to residents the first week of July.

The Supervisor met with both the Bessemer and Wakefield-Marenisco schools to see what the concern's were about with the dugouts at the softball field. The infield was moved further out, which makes it harder for the players to see the coaches in the dugouts. There is discussion of building new dugouts, but the schools will need to figure out who will be responsible for paying.

A question was asked why trees were cut down in the park. The trees were dead. The stumps are still there but will need to be grinded. Discussion took place on the purchase and planting of new trees now because the DPW crew has additional workers.

Books were dropped off for the free-standing library. Discussion took place on the placement of the "little library".

The "Ore House" has been purchased by the Cornerstone Church.

14. **ADJOURNMENT** – MOTION by Tarnaski, support by Roberts to adjourn the meeting at 7:26 p.m. Motion carried.

These minutes are respectfully submitted:

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Erin Berg, Township Clerk



Crane Engineering...

Minnesota Branch...

Professional Pump

www.craneengineering.net

Burnsville

www.professionalpump.com

920-733-4425

952-444-1949

734-394-7878

707 Ford Street, Kimberly, WI 54136 12265 Nicollet Ave., Burnsville, MN 55337 41300 Coca-Cola Drive, Belleville, MI 48111



Quote CESQ84998

Valid through July 11, 2024

**Prepared For:**

Bessemer Township  
Justin  
Phone: 906-667-0423  
Ramsey Town Hall  
Ramsey, MI 49959  
dpw@bessemertownship.com

**Sales Rep:**

Craig Koch  
Field Service Lead  
Phone: 920-716-3446  
Fax: 920-733-0211  
Email: c.koch@craneengineering.net



Below is the interactive version of the quote, you can choose options and see the quote totals.

For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

**Line Item Detail**

Option	QTY	Description	Unit Price	Ext Price
	1	<b>Powdermill Creek - Rebuild</b> Labor and materials to Rebuild 10hp S&L Pump Motor Rewind Shaft Repair Mechanical Seal Lead Time: 16 weeks	\$20,833.33	\$20,833.33
	1	<b>Powdermill Creek - New</b>	\$25,000.00	\$25,000.00

Labor, equipment and materials to:  
Furnish and Install  
New Sulzer XFP Dry Pit Submersible Pump  
Base Elbow  
Discharge Adaptor  
Lead Time: 3-4 weeks

Update Totals

SubTotal: \$45,833.33

Total: \$45,833.33

Shipping not included  
unless stated above.

### Ready to Order?

#### Option 1: Send Hard Copy PO

Send purchase order to [PURCHASING@CRANEENGINEERING.NET](mailto:PURCHASING@CRANEENGINEERING.NET).  
To prevent duplicate orders, reference quote#: CESQ84998

#### AND / OR

#### Option 2: Order Electronically below

We reserve the right to cancel orders arising from errors, inaccuracies, or omissions.

I agree to the terms and conditions of the above document and PDF attachment with an electronic signature below.

IP Address 131.93.119.180

PO Number

*(Optional: Enter PO Number as your reference only.)*

Enter Ship TO

Address

and/or

Comments

Email dpw@bessemertownship.com

Address

Printed Name

Signature

*"signatures" could include: /john smith/; /js/; /js123/, etc*

Click to Accept

### Not Ready to Order yet?

#### Update Quote Status or Ask Questions!

Help us serve you better by submitting your Quote Status below:  
Sent to Purchasing/No longer needed/Consider in Future/Requote

Or Simply ask a question. We're happy to help!

Bills/Payables Report  
July 8, 2024

General Fund – #16971 – 16990 <b>NOTES:</b>	13,529.02
Water Fund - #22508 – 22510 <b>NOTES:</b>	6,511.73
Anvil Sewer – # 1413 <b>NOTES:</b>	168.68
Ramsay Sewer – # 2904-2905 <b>NOTES:</b>	1,259.89
West End Sewer- # <b>NOTES:</b>	

**COMMENT:**



## Bessemer Township

### Transaction Detail by Account May 10 2021

June 20 through July 2, 2024

Type	Date	Num	Name	Memo	Amount
<b>101 General Operating Fund</b>					
<b>101 001 Cash (acct#13375)</b>					
Bill Pmt -...	06/26/2024	16971	FRANKLIN SALES AND SER...	Inv 1977	-40.00
Bill Pmt -...	06/26/2024	16972	Quill	INV. 39109029 and 39109900	-307.11
Bill Pmt -...	06/26/2024	16973	Sue Roberts.	Reimbursement - 5 Plants	-177.95
Bill Pmt -...	06/26/2024	16974	XCel	#52-6278011-6 - June 2024	-2,190.53
Bill Pmt -...	06/26/2024	16975	XCEL 2	#52-0014892753-6 June 2024	-34.45
Paycheck	06/27/2024	16976	Berg, Erin		-916.54
Paycheck	06/27/2024	16977	Grasso, John J		-1,104.92
Paycheck	06/27/2024	16978	HEGBLOOM, Lisa L		-719.07
Paycheck	06/27/2024	16979	Hendrickson, Alexander		-1,223.36
Paycheck	06/27/2024	16980	KLEIMOLA, Nena M.		-50.00
Paycheck	06/27/2024	16981	NIEMI, Justin D		-1,589.56
Paycheck	06/27/2024	16982	ORMES, Donald		-176.20
Paycheck	06/27/2024	16983	PEARL, Lane		-382.15
Paycheck	06/27/2024	16984	RANDALL, Jeffery		-1,223.89
Paycheck	06/27/2024	16985	ROBERTS, Sue		-69.27
Paycheck	06/27/2024	16986	SELIN, Mark		-1,467.70
Paycheck	06/27/2024	16987	TARNASKI, Hope C		-515.54
Paycheck	06/27/2024	16988	Wainio, Cory		-1,149.45
Bill Pmt -...	07/02/2024	16989	AT & T Mobility 2	acct#287002130003-June 202...	-79.08
Bill Pmt -...	07/02/2024	16990	FRANKLIN SALES AND SER...	Inv 2224 and 2231	-112.25
Total 101 001 Cash (acct#13375)					-13,529.02
Total 101 General Operating Fund					-13,529.02
<b>TOTAL</b>					<b>-13,529.02</b>

# Bessemer Twsp Water Fund Transaction Detail by Account May 4 2023

June 20 through July 2, 2024

Type	Date	Num	Name	Memo	Amount
<b>592 Assets</b>					
<b>001 - Cash</b>					
Bill Pmt -Ch...	06/26/2024	22508	GRWA-bond reserve 91-22	Loan #91-22 - Principal and...	-6,153.95
Bill Pmt -Ch...	06/26/2024	22509	XCel-Mikado/Sanders	Acct#52-6278012-7- June 2...	-178.32
Bill Pmt -Ch...	06/26/2024	22510	US POSTMASTER	Utility Bills June 2024	-179.46
Total 001 - Cash					<u>-6,511.73</u>
Total 592 Assets					<u>-6,511.73</u>
<b>TOTAL</b>					<b><u>-6,511.73</u></b>

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**Anvil Sewer Fund**  
**Transactions by Account Feb 28 2022**  
As of July 2, 2024

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Type	Date	Num	Name	Memo	Amount
Jun 19 - Jul 2, 24					
Bill Pmt -...	06/26/2024	1413	XCEL ENERGY	Acct#52-6278010-5 -May 2024	-168.68
Jun 19 - Jul 2, 24					<u>-168.68</u>

# Ramsay Sewer Fund Transactions by Account As of July 2, 2024

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Type	Date	Num	Name	Memo	Amount
Jun 20 - Jul 2, 24					
Bill Pmt...	06/26/2024	2904	X Cel Energy-Keystone & 2nd	#52-6278013-8 Ju...	-1,239.87
Bill Pmt...	06/26/2024	2905	X Cel Energy-River St.	#52-4611114-6 Ju...	-20.02
Jun 20 - Jul 2, 24					<u>-1,259.89</u>