

BESSEMER TOWNSHIP BOARD

REGULAR MEETING – July 22, 2024

5:00 PM

AGENDA

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG
2. ROLL CALL
3. PRESENTATION OF MINUTES (For the regular mtg. of July 8, 2024)
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT (Limit 3 minutes per person)
6. PETITIONS;
7. COMMUNICATIONS
8. REPORTS – BOARDS, COMMITTEES & OFFICES
9. UNFINISHED BUSINESS
 - A. Post Office Status
 - B. Audit
 - C. Sewer Back-Up - Anvil
 - D. Citizens Grant Advisory Group - Tabled
 - E. Blight
 - F. West End Sewer Pump Repair
10. NEW BUSINESS
 - A. Gogebic Range Trail Authority Request
 - B.
 - C.
11. TREASURER’S REPORT (First Meeting of the Month Only)
12. APPROVE PAYMENT OF BILLS, PAYROLL, & MILEAGE
13. PUBLIC COMMENT AND OTHER BUSINESS
14. ADJOURNMENT

Next Board Meeting; August 12, 2024
MTA Meeting July 30, 6:00pm Wakefield City Hall

Regular Board Meeting
July 8, 2024 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL**- Sue Roberts, Trustee, Hope Tarnaski – Treasurer, Jeff Randall – Supervisor, Erin Berg – Clerk, Steven Selin – Trustee. Also present was Lisa Hegbloom, Utility Clerk, and 4 residents.
3. **PRESENTATION OF THE MINUTES** – MOTION by Roberts, support by Tarnaski to approve the minutes as presented. Motion carried.
4. **APPROVAL OF AGENDA** – MOTION by Randall, support by Roberts to approve the agenda as presented. Motion carried.
5. **PUBLIC COMMENT** – None
6. **PETITIONS**- None.
7. **COMMUNICATIONS**: - None.
8. **REPORTS – BOARDS & COMMITTEES** – The Fire Department reported that they made a decent amount during the 4th of July festivities in Ramsey, but that they were down from years prior. Acknowledgements were given to the DPW Department and the 4th of July Committee for their help with the set up and clean up after the event on July 2, 2024.
9. **UNFINISHED BUSINESS**
 - A) **POST OFFICE STATUS** – The construction of the new post office continues. The modular unit is expected to be delivered to the site on July 16th.
 - B) **AUDIT** – Nothing new to report at this time.
 - C) **SEWER BACK-UP** – The Supervisor reported that he contacted the Township Attorney who informed him to hold off on any payment until he has spoken to the insurance company. The insurance company was expected to review the claim this week.
 - D) **CITIZENS GRANT ADVISORY GROUP** – Tabled until the July 22, 2024, meeting.
 - E) **BLIGHT** – One resume was received for the vacant Blight Officer position. The applicant, Leroy Johnson, had previously served as Code Enforcement Officer for Erwin Township. MOTION by Tarnaski, support by Roberts, to authorize the Supervisor to contact the applicant and his prior employer and to share his thoughts about moving on with the hiring of the individual with the Board. Motion carried.
10. **NEW BUSINESS**
 - A) **WEST END SEWER PUMP REPAIR** – A quote was received from Crane Engineering for either a rebuild of the West End Sewer pump or a new pump. The cost for a rebuild is \$20,833.33 as compared to the cost of a new pump at \$25,000.00. Discussion took place on how much of that sewer BASA (Bessemer Area Sewer Authority) owns. MOTION by Selin, support by Tarnaski, authorizing the Supervisor and Trustee Roberts (Township's BASA representative) to check with BASA to verify what the ownership split is. Motion carried by roll call vote.

Proposed

11. **TREASURER’S REPORT** – The Treasurer reported that the Summer Tax bills were mailed out by July 1, 2024. The Treasurer spoke highly of working with the Iron County Miner, stating that the process was very smooth and efficient.

The Utility Clerk informed the Board that this quarters water bills are due on July 24, 2024. The current aged account receivable balance is \$186,801.47. Of that amount, \$159,106.73 are current charges.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –**

FUND	CHECK NUMERS	AMOUNT
General Fund	# 16971 - 16990	\$13,529.02
Water Fund	# 22508 - 22510	\$6,511.73
Anvil Sewer	# 1413	\$168.68
Ramsay Sewer	# 2904 - 2905	\$1,259.89
West End Sewer		
Blackjack Water		

MOTION by Tarnaski, support by Selin to approve the bills as presented. Motion carried by roll call vote.

13. **PUBLIC COMMENT AND OTHER BUSINESS** – Discussion occurred on the following topics:

- If the trails by the story book path need more gravel because of all of the rain. Some spots may need more, but most of them do not.
- If there is any news on the swing that was ordered months ago.
- Extra benches being place in the park and in front of the Veteran’s Memorial.
- If the DPW department has a high-powered blower to clean up leaves and dirt.
- Will any paving be done within the Township this year. There are not any large paving projects planned.
- Have the trees been purchased to replace the trees that were cut down in the park.
- To show the Boards appreciation to the DPW department for all their hard work, MOTION by Tarnaski, support by Randall, to purchase each member of the DPW Department a \$20.00 give card to Dairy Queen. Motion carried by roll call vote.
- If the USPS has advertised for the Post Master position that will be available once the Post Office is open.
- Elizabeth Grey, BTVFD, asked the Board if they would be willing to sponsor the Fire Department at this year’s Fireman’s Tournament as they have in the past. Board members recalled giving roughly \$100.00 per member. Treasurer Tarnaski asked who had been paying for the Fire Department’s advertisements. Trustee Selin stated that the Department had always paid for their own ad’s. MOTION by Tarnaski, support by Randall to sponsor the Fire Department members with the cost to be determined, to pay for this years ad, and to reimburse the Fire Department for prior years ad’s. Motion carried by roll call vote.

14. **ADJOURNMENT** – MOTION by Roberts, support by Tarnaski to adjourn the meeting at 5:50 p.m. Motion carried.

These minutes are respectfully submitted:

Erin Berg, Township Clerk

Proposed

BESSEMER TOWNSHIP

AGREEMENT FOR ORDINANCE ENFORCEMENT SERVICES

This Agreement entered into on this day of July, 2024, by and between the Township of Bessemer, Gogebic County, Michigan, hereinafter referred to as the “Township” and LeRoy Johnson, hereinafter referred to as Ordinance Enforcement Officer (OEO).

Whereas; the Township is in need of ordinance enforcement services and LeRoy Johnson, desirers to provide ordinance enforcement services to the Township;

SCOPE OF SERVICES

The parties hereby agree that the OEO shall provide ordinance enforcement services to the Township for a period of one year, with this agreement to be reviewed annually, commencing July 23, 2024 and expiring July 22, of each subsequent year. The OEO agrees that the ordinance enforcement services shall comply with all ordinances and policies/procedures of Bessemer Township, State of Michigan laws/statutes and federal laws.

The OEO will be responsible for the enforcement of Bessemer Township ordinances, working with the Township Attorney, Zoning Administrator and Supervisor for the purpose of reducing health and safety issues and nuisances in accordance with the Township Ordinances.

This will include, but not limited to Grass/Noxious weeds, loud noises, dust, fence placement, certain animal issues, junk/cars in the yard, dangerous structures etc. Support the continuity between the Township Board of Trustees and Supervisor, Attorney and Zoning Administrator by providing a verity of field inspections, provide correspondences necessary to initiate resolution/elimination of an offence with all parties, maintaining records, issuing citations and represent the Township of Bessemer when required to appear in court.

CONSIDERATION

In consideration for the above provided services the Township shall compensate the OEO at a rate of \$36.00 per hour for the performance of the scope of services listed above. The Township will not be responsible for any other type of charges whatsoever, except for the normal customary expenses of, postage, stationary supplies, photocopying and development/printing of photographs taken to support claims. Workers Compensation and liability insurance (naming Bessemer Township as additionally insured) shall be provided by the OEO. The Township agrees to pay the OEO monthly based on the hours of service provided and invoiced by the OEO.

NATURE OF AGREEMENT

The Township and the OEO hereby agree that the OEO is an independent contractor and shall be treated accordingly. The Township shall not be responsible for any withholding taxes, insurance or other typically related workers' benefits.

Both parties understand this contract is a contract for personal services and is not subject to being assigned to another party.

Both parties understand and agree that this contract is an at will contract and may be terminated at will by either party at their sole discretion. In the event of termination, only the pro rata compensation for services preformed to date shall be due and payable.

Both parties agree that all documents such as, but not limited to, letters, forms, notes and reports, as well as photographs taken, that are generated in fulfillment of this contract are the property of Bessemer Township. All documents shall be remitted to the Township Supervisor's office on a monthly basis.

This is a complete agreement of the parties and cannot be modified except by mutual written consent.

Dated this _____ day of July, 2024.

Jeff Randall, Supervisor

LeRoy Johnson



Gogebic Range Trail Authority
 708 W Longyear Street
 Bessemer, MI 49911
www.gogebicrangeta.org

The Purpose of this permit is to develop, maintain and operate a motorized recreational trail maintained by the Gogebic Range Trail Authority. The maintenance performed is created by GRTA's sponsorship of the trail segment, which once approved, allows GRTA to be contracted by the State of Michigan Department of Natural Resources to perform regular maintenance.

PERMIT GRANTED ON:	DAY:	MONTH:	YEAR: 2024
LAND OWNER NAME:	Bessemer Township		
CONTACT ADDRESS:	N10338 Mill St., Ramsay, MI 49959		
PHONE NUMBER:	906-667-0423		
EMAIL:	supervisor@bessemertownship.com		
PERMIT GRANTED TO:	Gogebic Range Trail Authority, Bessemer, MI; County of Gogebic, Michigan. EIN: 38-2929362		
LEGAL LAND DESCRIPTION:	Old US2 from Ramsay to the City of Wakefield.		

PERMIT SUBJECT TO:

1. Annual automatic renewal as long as proof of insurance and LARA certification of good standing for non-profit status is maintained. Permit terminates upon sale of the land or upon sixty (60) day written notification from landowner to GRTA.
2. The right-of-way snowmobile route shall be open to the general public for snowmobile use from 12/1-3/31 annually.
3. The ORV route shall be open to the general public for ORV use 1/1 – 12/31 annually.
4. The trail will be maintained, signed and operated in accordance with the Michigan Department of Natural Resources Motorized Trail Maintenance and Signing Handbook (Rev. 04/01/2023)
5. LANDOWNER is included in trail listing of additional insured liability insurance policy.
6. Liability of landowner restricted under P.A. 210 of 1953, entitled and amended by P.A. 177 of 1974, section 300.201 of the Compiled Laws of 1970

PRINTED NAME	AFFILIATION	DATE	SIGNATURE
Jeffery Randall			

Bills/Payables Report
July 22, 2024

General Fund – #16991 – 17021 NOTES:	26,383.42
Water Fund - #22511 – 22518 NOTES:	6,725.32
Anvil Sewer – NOTES:	
Ramsay Sewer – NOTES:	
West End Sewer- # 1302 NOTES:	3,859.67

COMMENT:

Bessemer Township Transaction Detail by Account May 10 2021 July 5 - 17, 2024

Type	Date	Num	Name	Memo	Amount
101 General Operating Fund					
101 001 Cash (acct#13375)					
Bill Pmt -...	07/09/2024	16991	Apex Software	Inv#327394-maintenance rene...	-260.00
Bill Pmt -...	07/09/2024	16992	CITY OF BESSEMER	Inv June24Sweep	-414.75
Bill Pmt -...	07/09/2024	16993	COORDINATED BUSINESS ...	INV 392682	-91.15
Bill Pmt -...	07/09/2024	16994	Election Source	Inv. #23-5955	-422.99
Bill Pmt -...	07/09/2024	16995	Iron County Miner	Inv 00055669 and 00055697	-548.25
Bill Pmt -...	07/09/2024	16996	Kwik Trip Inc.	Account 00531590	-989.67
Bill Pmt -...	07/09/2024	16997	O'Reilly Auto Parts	Inv 2218-371107	-64.54
Bill Pmt -...	07/09/2024	16998	STEIGER'S	Account 101845 Inv 304561	-516.83
Paycheck	07/11/2024	16999	Berg, Erin		-916.54
Paycheck	07/11/2024	17000	Grasso, John J		-1,104.94
Paycheck	07/11/2024	17001	HEGBLOOM, Lisa L		-702.55
Paycheck	07/11/2024	17002	Hendrickson, Alexander		-897.41
Paycheck	07/11/2024	17003	NIEMI, Justin D		-1,763.34
Paycheck	07/11/2024	17004	PEARD, Lane		-1,371.51
Paycheck	07/11/2024	17005	RANDALL, Jeffery		-1,357.27
Paycheck	07/11/2024	17006	ROBERTS, Sue		-69.26
Paycheck	07/11/2024	17007	SELIN, Mark		-1,500.39
Paycheck	07/11/2024	17008	TARNASKI, Hope C		-536.54
Paycheck	07/11/2024	17009	Wainio, Cory		-1,104.94
Paycheck	07/11/2024	17010	PRISBE, Melissa J.		0.00
Bill Pmt -...	07/10/2024	17011	Visa - Clerk	Account 3993	-142.32
Bill Pmt -...	07/15/2024	17012	Gogebic County Treasurer	Pre Reinstatements Inv #24-2...	-2.22
Bill Pmt -...	07/15/2024	17013	GRSWMA	Inv #1094 June 2024	-5,418.50
Bill Pmt -...	07/15/2024	17014	State of Michigan	Closing Fee Water Supply Sys...	-230.00
Bill Pmt -...	07/15/2024	17015	Wakefield News	Inv 39367	-2,164.50
Bill Pmt -...	07/15/2024	17016	State of Michigan	Closing Fee	-230.00
Bill Pmt -...	07/17/2024	17017	BCBS of MI	group #007005112 -08/01/202...	-1,228.07
Bill Pmt -...	07/17/2024	17018	BESSEMER TOWNSHIP VO...	2024 Tournament stipend	-1,120.00
Bill Pmt -...	07/17/2024	17019	Spectrum Enterprise	005676501 Internet/Phone Se...	-289.94
Bill Pmt -...	07/17/2024	17020	Tom Ruppe	April - June Billing / Camera In...	-850.00
Bill Pmt -...	07/17/2024	17021	BESSEMER TOWNSHIP VO...	Reimbursement for Advertise...	-75.00
Total 101 001 Cash (acct#13375)					-26,383.42
Total 101 General Operating Fund					-26,383.42
TOTAL					-26,383.42

Bessemer Twsp Water Fund Transaction Detail by Account May 4 2023

July 5 - 17, 2024

Type	Date	Num	Name	Memo	Amount
592 Assets					
001 - Cash					
Bill Pmt -Ch...	07/09/2024	22511	CITY OF BESSEMER	Acct. #99-0340-0000 -June ...	-32.18
Bill Pmt -Ch...	07/09/2024	22512	GRWA-Black Jack Resort	June Usage 2024	-17.64
Bill Pmt -Ch...	07/09/2024	22513	GRWA-usage Ramsay/Anvil	June Usage 2024	-4,847.07
Bill Pmt -Ch...	07/09/2024	22514	GRWA - Puritan & West US2	June Usage 2024	-1,476.36
Bill Pmt -Ch...	07/10/2024	22515	XCel-8050 Mill	Acct#52-5310080-8 June 2...	-43.93
Bill Pmt -Ch...	07/10/2024	22516	XCel-E7863 Hilltop Dr.	#52-6148704-9- June 2024	-136.59
Bill Pmt -Ch...	07/10/2024	22517	XCel-E7863 Hilltop/G	#52-4611115-7 June 2024	-96.55
Bill Pmt -Ch...	07/15/2024	22518	White Water Associates, Inc.	Inv 12023	-75.00
Total 001 - Cash					-6,725.32
Total 592 Assets					-6,725.32
TOTAL					-6,725.32

10 PM

'17/24

crual Basis

West End Sewer Fund
Transaction Detail by Account
July 5 - 17, 2024

Type	Date	Num	Name	Memo	Amount
Jul 5 - 17, 24					
Bill Pmt -Check	07/09/2024	1302	City of Bessemer	West End charges June 2024	-3,859.67
Jul 5 - 17, 24					<u>-3,859.67</u>