

# **BESSEMER TOWNSHIP BOARD**

REGULAR MEETING – April 22, 2024

5:00 PM

## **AGENDA**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG
2. ROLL CALL
3. PRESENTATION OF MINUTES (For the Regular mtg. of April 8, 2024)
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT (Limit 3 minutes per person)
6. PETITIONS;
7. COMMUNICATIONS
8. REPORTS – BOARDS, COMMITTEES & OFFICES
9. UNFINISHED BUSINESS
  - A. Post Office Status
  - B. Audit
10. NEW BUSINESS
  - A. DPW - New Hire
  - B.
  - C.
  - D.
11. TREASURER’S REPORT (First Meeting of the Month Only)
12. APPROVE PAYMENT OF BILLS, PAYROLL, & MILEAGE
13. PUBLIC COMMENT AND OTHER BUSINESS
14. ADJOURNMENT

Next Board Meeting; May 13, 2024

Regular Board Meeting  
April 8, 2024 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL**- Sue Roberts, Trustee, Hope Tarnaski – Treasurer, Jeff Randall – Supervisor, Erin Berg – Clerk, Beverly Ikola - Trustee. Also present were Lisa Hegbloom, Utility Clerk, Steven Selin, Fire Chief and 3 residents.
3. **PRESENTATION OF THE MINUTES** – MOTION by Roberts, support by Randall to approve the minutes as presented. Motion carried.
4. **APPROVAL OF AGENDA** – The Supervisor added “Fire Department Application” under New Business Item “D”. MOTION by Randall, support by Roberts to approve the agenda as amended. Motion carried.
5. **PUBLIC COMMENT** – None.
6. **PETITIONS**- None.
7. **COMMUNICATIONS**: - The March 11 & 12, 2024 Board of Review Minutes and the March Treasurer’s Report for the Bessemer Township/Ramsay 4<sup>th</sup> of July Committee were presented to the Board. MOTION by Randall, support by Berg to accept the communications and place them on file.
8. **REPORTS – BOARDS & COMMITTEES – UTILITIES** – The April water bills have been mailed out to Bessemer Township residents. GOGEBIC COUNTY LAND BANK – Documents were signed for the 2<sup>nd</sup> round of grant monies awarded to the Land Bank. The money for the 2<sup>nd</sup> round will be used for the demolition of the Gambles building in the City of Bessemer and the tree service station in the City of Wakefield. Ruotsala Construction was awarded the bid for the demolition of the Gambles building. Smiley’s Excavating was awarded the bid for the demolition of the tree service building.
9. **UNFINISHED BUSINESS**
  - A) **POST OFFICE STATUS** – A discussion took place on the possibility of a post office coming to Ramsay. Residents are concerned that, even though there was promise of a new post office, one will not be built. Residents are encouraged to continue to contact their State Representatives.
  - B) **AUDIT** – The Supervisor spoke with Ken Talsma, Anderson Tackman & Company, PLC, who stated that he was roughly 85% finished with the Townships 2022-2023 Fiscal Year Audit.
10. **NEW BUSINESS**
  - A) **TOWNSHIP INSURANCE POLICY** – The 2024 Par-Plan from Hannula Agency, Inc was presented to the Board. The Supervisor noted that the DPW Department has a newer backhoe than the one listed and that the Fire Department’s new tanker needed to be added. MOTION by Tarnaski, support by Ikola to authorize the Supervisor to notify the insurance company of the changes that were mentioned. Motion carried.
  - B) **PROPERTY TAX EXEMPTION POLICY** – The Property Tax Exemption Policy and Procedures Resolution was presented to the Board. The General Property Tax Act states that all property located within Michigan is subject to ad valorem taxation, unless expressly exempt. The exemptions must be identified and authorized within specific sections of Michigan Compiled Law

Proposed

and must follow procedures in order to be approved. MOTION by Tarnaski, support by Roberts to pass the Property Tax Exemption Policy and Procedures Resolution. Motion carried by roll call vote.

C) COUNTY 911 AGREEMENT – An Agreement between Gogebic County 911 and Bessemer Township Fire Department was presented to the Board. The Agreement states that the County loans radio equipment to all agencies, and that the agencies are responsible for maintaining it. MOTION by Tarnaski, support by Ikola to authorize the appropriate signatures on the Agreement. Motion carried.

D) FIRE DEPARTMENT APPLICATION – An application to join the Fire Department was received from Isaac Ormes. Steven Selin, Fire Chief, informed the Board that the Department has already met with the applicant and approved his application. Mr. Ormes is currently a member of the Ironwood Township Fire Department and has completed the required Michigan Firefighter's Training Courses 1 and 2. MOTION by Tarnaski, support by Roberts to welcome Mr. Ormes to the Bessemer Township Volunteer Fire Department. Motion carried. By roll call vote.

11. **TREASURER'S REPORT** – The Treasurer went over the balances in each account.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –**

FUND	CHECK NUMBERS	AMOUNT
General Fund	# 16810 - 16830	\$20,378.40
Water Fund	# 22463 - 22470	\$58,326.08
Anvil Sewer	# 1406	\$235.00
Ramsay Sewer	# 2893 - 2898	\$20,712.93
West End Sewer	# 1296	\$3,859.67
Blackjack Water		

MOTION by Tarnaski, support by Roberts to approve the bills as presented. Motion carried by roll call vote.

The Clerk informed the Board that she received an email from a representative from Pitney Bowes, the company that the Township leases it's postage meter from. The representative stated that the meter the Township currently uses an outdated meter. The Clerk was provided with a quote of \$405.84 to be billed quarterly, which is roughly \$10.00 more per month than what the Township currently pays. Board member Tarnaski stated that the Township uses the machine to mail out mass quantities of mail (utility bills, absentee ballots, etc) and asked the Clerk to inquire about a machine capable of handling larger amounts of mail. MOTION by Tarnaski, support by Randall to authorize the Clerk to move forward with a new postage machine after inquiring about different options. Motion carried by roll call vote.

13. **PUBLIC COMMENT AND OTHER BUSINESS-** Questions were asked regarding the lighting for the basketball court at the park, the post for the "little library", ordering a ballot box and video surveillance/alarms for the Township building, and the handicap swing for the park.

The fire number project is a work in progress. The volunteers are currently compiling a list of all residents and assigned fire numbers.

A resident commented about the solar eclipse that took place earlier in the day.

14. **ADJOURNMENT** – MOTION by Tarnaski, support by Roberts to adjourn the meeting at 6:20 p.m.  
Motion carried.

These minutes are respectfully submitted:

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Erin Berg, Township Clerk

## Bessemer Township

### Transaction Detail by Account May 10 2021

April 5 - 18, 2024

Type	Date	Num	Name	Memo	Amount
<b>101 General Operating Fund</b>					
<b>101 001 Cash (acct#13375)</b>					
Bill Pmt -...	04/09/2024	16831	C&M OIL CO	Inv D10914	-847.82
Bill Pmt -...	04/09/2024	16832	COORDINATED BUSINESS ...	INV 372379	-91.15
Bill Pmt -...	04/09/2024	16833	Michigan State Firemen's Ass...	Inv. #5698	-273.48
Bill Pmt -...	04/09/2024	16834	Steiger's-Fire Dept	Inv 303613	-53.97
Bill Pmt -...	04/15/2024	16835	Dean Law Office, PC	Inv 23384	-368.00
Bill Pmt -...	04/15/2024	16836	Gogebic County Treasurer	Pre Reinstatements Inv #24-1...	-3.21
Bill Pmt -...	04/15/2024	16837	Kwik Trip Inc.	Account 00531590	-596.14
Bill Pmt -...	04/15/2024	16838	Section 12 Automotive LLC	Inv. #15201	-1,365.10
Bill Pmt -...	04/15/2024	16839	Visa	Account 4009	-475.97
Bill Pmt -...	04/15/2024	16840	Visa - Clerk	Account 3993	-123.60
Paycheck	04/18/2024	16841	Berg, Erin		-916.54
Paycheck	04/18/2024	16842	CHRISTOFERSON, Brenden		-1,317.83
Paycheck	04/18/2024	16843	HEGBLOOM, Lisa L	VOID:	0.00
Paycheck	04/18/2024	16844	IKOLA, Beverly A		-113.31
Paycheck	04/18/2024	16845	MORRISON, Tyler		-1,151.27
Paycheck	04/18/2024	16846	NIEMI, Justin D		-1,589.55
Paycheck	04/18/2024	16847	RANDALL, Jeffery		-1,091.75
Paycheck	04/18/2024	16848	ROBERTS, Sue		-69.26
Paycheck	04/18/2024	16849	TARNASKI, Hope C		-893.54
Bill Pmt -...	04/17/2024	16850	Michigan State Disbursement...	Case ID#913876025	-36.55
Paycheck	04/18/2024	16851	HEGBLOOM, Lisa L		-777.49
Bill Pmt -...	04/17/2024	16852	BCBS of MI	group #007005112 -05/01/202...	-2,528.90
Bill Pmt -...	04/17/2024	16853	Gogebic County Equalization ...	GIS 2024	-719.00
Bill Pmt -...	04/17/2024	16854	HANNULA	M24MTP80573-05 4/20/2024-...	-16,918.00
Total 101 001 Cash (acct#13375)					-32,321.43
Total 101 General Operating Fund					-32,321.43
<b>TOTAL</b>					<b>-32,321.43</b>

## Bessemer Twsp Water Fund Transaction Detail by Account May 4 2023

April 5 - 18, 2024

Type	Date	Num	Name	Memo	Amount
<b>592 Assets</b>					
<b>001 - Cash</b>					
Bill Pmt -Ch...	04/17/2024	22471	GRWA-Black Jack Resort	April 2024	-59.40
Bill Pmt -Ch...	04/17/2024	22472	GRWA-usage Ramsay/Anvil	April 2024	-5,260.32
Bill Pmt -Ch...	04/17/2024	22473	Hannula Agency	M23MTP80573-05 4/20/24-...	-1,990.00
Bill Pmt -Ch...	04/17/2024	22474	XCel-8050 Mill	Acct#52-5310080-8 April 2...	-26.25
Bill Pmt -Ch...	04/17/2024	22475	XCel-E7863 Hilltop Dr.	#52-6148704-9- April 2024	-138.89
Bill Pmt -Ch...	04/17/2024	22476	XCel-E7863 Hilltop/G	#52-4611115-7 April 2024	-238.03
Total 001 - Cash					-7,712.89
Total 592 Assets					-7,712.89
<b>TOTAL</b>					<b>-7,712.89</b>

**Anvil Sewer Fund**  
**Transactions by Account Feb 28 2022**  
As of April 18, 2024

Type	Date	Num	Name	Memo	Amount
Apr 4 - 18, 24 Bill Pmt - ...	04/17/2024	1407	Hannula Agency	M24MTP80573-05 4/1/2024-4/1/2025	-1,990.67
Apr 4 - 18, 24					<u>-1,990.67</u>

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**West End Sewer Fund**  
**Transaction Detail by Account**  
April 5 - 18, 2024

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Type	Date	Num	Name	Memo	Amount
Apr 5 - 18, 24					
Bill Pmt -Check	04/17/2024	1297	Hannula Agency	M23MTP80573-04 Annual P...	-1,990.66
Apr 5 - 18, 24					<u>-1,990.66</u>



**Ramsay Sewer Fund**  
**Transactions by Account**  
As of April 18, 2024

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Apr 5 - 18, 24 Bill Pmt...	04/17/2024	2896	HANNULA AGENCY	M23MTP80573-05...	-1,990.67
Apr 5 - 18, 24					<u>-1,990.67</u>

Bills/Payables Report  
April 22, 2024

General Fund – #16831 – 16854 <b>NOTES:</b>	32,321.43
Water Fund - #22471 – 22476 <b>NOTES:</b>	7712.89
Anvil Sewer – # 1407 <b>NOTES:</b>	1990.67
Ramsay Sewer – # 2896 <b>NOTES:</b>	1990.67
West End Sewer- # 1297 <b>NOTES:</b>	1990.66

**COMMENT:**