

Regular Board Meeting
Monday, September 26, 2022 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** –Beverly Ikola-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor, Erin Berg-Clerk, Sue Roberts-Trustee. Also present, Kelly Heidbrier, representative from C2AE and four residents.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as presented from September 12, 2022. Motion carried.
4. **APPROVAL OF AGENDA** –Motion by Randall supported by Roberts to approve the agenda as presented. Motion carried.
5. **PUBLIC COMMENT ON AGENDA ITEMS** –None.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:** - Supervisor: Notified Board that hydrant flushing is taking place beginning September 26th through September 30th and that a discoloration in the water is normal, the audit was received from Erik Haukkala and will be looked over. He will be contacted on if he is attending a meeting to present it. Treasurer: was contacted by the auditor via email with questions.
8. **REPORTS – BOARDS & COMMITTEES**
UTILITY CLERK-Lisa Hegbloom reported that letters were sent to 33 residents with delinquent utilities on September 18, 2022. To date, only \$4,000.00 worth of delinquent payments have been made. Residents have until 5:00pm on September 30th to make their utility payment otherwise they will be shut off on Monday, October 3rd. A discussion was had about letting the residents who are delinquent set up payment plans. MOTION by Tarnaski supported by Ikola to shut off residents whose utilities bills have not been paid by the deadline. Motion carried, all yes except one who voted no. The Board was also informed that a home on Sunset View Road has been sold on a land auction and that the delinquent utilities cannot be transferred to the new owner. MOTION by Tarnaski supported by Berg to forgive the delinquent utilities. Motion carried by roll call vote.

PAUD – Randall had nothing to report other than they voted to pay the bills.

GRSWMA – Randall reported that there was a garage door failure at the transfer station, but that the issue has been resolved and that 17 tons of electronics were collected at the transfer stations recent electronics collection.

DPW – The wifi locks are in and will be installed next week. Locks will unlock and lock to coincide with the park's hours during its open season.

PLANNING COMMISSION – Randall reported that Ordinance 137 will be amended to define poultry and the amount that you can keep on your property.

9. **UNFINISHED BUSINESS**
COMPLAINT SAARI – A lengthy discussion was had concerning the safety of those who will be involved in the actions that will be taken if the resident does not comply with his court order to have the property cleaned up by the October 1st deadline. MOTION by Tarnaski support by Roberts to

authorize any monies involved to cover the costs of the safety of those involved. Motion carried by roll call vote.

UNION CONTRACT – The contract is up for renewal on November 15, 2022. To date, there has been no contact from the union representative. The leadman and/or the township offices will need to reach out to the AFSME union for scheduling. A committee will be formed after a date is selected.

OFFICE COPIER – Costs for purchasing a new copier outright versus renting it were gone over. **MOTION** by Tarnaski support by Berg to purchase a new copy machine. Motion carried by roll call vote.

10. **NEW BUSINESS**

WATER/SEWER PROJECT – Kelly Heidbrier, representative from C2AE discussed funding options to cover the cost to replace the lead service lines with the scope of the proposed USDA project. He informed the Board that due to many federal bills being passed, the State Revolving Funds (SRF) have significant amounts of funding and high grant values. **MOTION** by Tarnaski supported by Roberts for approve C2AE to pursue a proposal to include the previous USDA water project and to also include full water line and lead service line replacements, as well as the previous USDA wastewater project including replacement of sanitary laterals. Motion carried by roll call vote.

UTILITY CLERK APPOINTMENT AND SALARY – A discussion was had on what role the Clerk has with the utility department while doing payroll and paying invoices. **MOTION** by Tarnaski supported by Ikola to appoint Erin Berg, Township Clerk, to receive a portion of her salary in the amount of \$2,000 per year from the utility department. Motion carried by roll call vote.

PERSONNEL ADMINISTRATOR APPOINTMENT AND SALARY – A discussion was had on whether there is still a need for a personnel administrator because all policies and job descriptions are up to date. Concerns were given about the Clerk being able to learn her position without overwhelming her with other job duties. **MOTION** by Randall support by Tarnaski to eliminate the position and to revisit the issue when it comes up in the future. Motion carried by roll call vote.

GENERATOR MAINTENANCE PROPSAL – A proposal from Allied Generators to provide labor, material and services to the Townships generator was discussed. **MOTION** by Tarnaski supported by Roberts to approve the bid for generator maintenance for a total of \$3,095.00. Motion carried by roll call vote.

11. **TREASURER'S REPORT** – 2022 Summer tax collection is now completed. Thanks were given to Lisa Hegbloom for all her help collecting and processing payments. Signature cards were updated to include the new clerk and deputy clerk. The Blackjack Capital Improvement fund is now visible on the Townships online bank statements. Current balances in each of the Township's accounts were given.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMBERS	AMOUNT
General Fund	#15880-15909	\$23,323.02
Water Fund	#22252-22256	\$18,456.78
Anvil Sewer	#1377-1379	\$10,218.09
Ramsay Sewer	#	\$
West End Sewer	#	\$
Blackjack Water	#	\$

MOTION by Tarnaski supported by Roberts to approve payment of bills. Motion carried by roll call vote.

13. **PUBLIC COMMENT AND OTHER BUSINESS-** The post office situation was discussed.

14. **ADJOURNMENT** – MOTION by Tarnaski supported by Ikola to adjourn the meeting at 8:10 p.m. Motion carried.

These minutes are respectfully submitted:

Erin Berg, Township Clerk