BESSEMER TOWNSHIP BOARD

REGULAR MEETING – March 28, 2022

5:00 PM

AGENDA

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG
2. ROLL CALL
3. PRESENTATION OF MINUTES (For the Regular mtg. of March 14, 2022)
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT ON AGENDA ITEMS (Limit 3 minutes per person)
6. PETITIONS;
7. COMMUNICATIONS
8. REPORTS – BOARDS, COMMITTEES & OFFICES
9. UNFINISHED BUSINESS
   A.
10. NEW BUSINESS
    A. Budget Amendments
    B. Appropriations Act FY 2023
    C. Water Rate Resolution (No change to current Rate)
    D.
11. TREASURER'S REPORT (First Meeting of the Month Only)
12. APPROVE PAYMENT OF BILLS, PAYROLL, & MILEAGE
13. PUBLIC COMMENT AND OTHER BUSINESS
14. ADJURNMENT

Annual Meeting and Next Board Meeting; April 11, 2022

Regular Board Meeting
Monday, March 14, 2022 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.

2. **ROLL CALL –**Beverly Ikola-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor, Debbie Janczak-Clerk. ABSENT: Sue Roberts-Trustee. In addition, there was one guest and two residents present.

3. **PRESENTATION OF THE MINUTES –**MOTION by Tarnaski supported by Ikola to approve the minutes as presented from February 28/, 2022. AYES: 4/NAYES: none. Motion carried.

4. **APPROVAL OF AGENDA** –Motion by Tarnaski supported by Ikola to approve the agenda as presented. AYES: 4/NAYES: none. Motion carried.

5. **PUBLIC COMMENT ON AGENDA ITEMS –**None.

6. **PETITIONS-**None.

7. **COMMUNICATIONS**:
Supervisor: Daily pump report from GRWA; letter from Gogebic County Road Commission regarding weight restriction effective March 18. Clerk: Three notices from Charter Communications regarding channel changes. Treasurer: None. Trustees: None. MOTION by Randall supported by Tarnaski to accept and place on file. Motion carried.

8. **REPORTS – BOARDS & COMMITTEES**
ORDINANCE ENFORCEMENT – David Macomber was present to update the board noting it has been pretty quiet. He has also been approached by other municipalities to become their enforcement officer.

   GRWA – finalization of Tori Davey's employment is taking place; the current by-laws are being amended to have the executive committee's membership include one person from each community.

   BASA – one of their old accounts was transferred to a Marquette branch and it may take some extra personnel to take a drive to that bank to close it out. Doug Olson and Lori Coubal are the current names on the account.

9. **UNFINISHED BUSINESS**
SEEKING NEW AUDITOR UPDATE – The Clerk has received a letter of engagement from Haukkila CPA. Also presented to the board was an extensive list of clients that the firm has worked with. MOTION by Tarnaski supported by Randall to approve the offer for $7200.00. Motion carried by roll call vote. The Clerk will send the agreement to the company.

   BUDGET FY2023 - The Supervisor reviewed the tentative budget by cost center. The fund balance (estimated) was achieved with the help of the township's previous auditor, Roger Kohlemainen. He noted that revenue sharing is going down, which is as a result of census numbers. However, the multiplier used for our tax base is increasing to 3.3%.

The Clerk noted that in order for the budgeted salary designated to the Treasurer's Office to be used towards future deputy costs, a letter from the Treasurer needs to be received. At this time the deputy's salary is set at $1,000.00.

The Clerk will be providing a breakdown of CDs for board review including equipment replacement and general fund CD.

MOTION by Tarnaski supported by Ikola to accept the proposed budget as presented. Motion carried by roll call vote.

WATER OPERATOR HIRE – The Supervisor reported that Mike Bastman from ironwood township is willing to be on call and work with the township at an hourly rate of $52.00. The township will receive a bill as they call upon his services. MOTION by Tarnaski supported by Janczak to approve Supervisor Randll to work on behalf of the township on an agreement with Mr. Bastman. Motion carried by roll call vote

80/20 HEALTH CARE RESOLUTION – the Clerk reported that this partial payment being implemented for township employees works out the best to their benefit by paying less out of pocket than a hard cap option. MOTION by Tarnaski supported by Randall to approve the resolution. Motin carried by roll call vote.

10. **NEW BUSINESS**
BUILDING ISPECTOR CONTRACT – there are no changes from the previous contract for Roman Tauer. MOTION by Tarnaski supported by Ikola to approve the renewal of the contract with an expiration date of April 2023 for $6500.00. Motion carried by roll call vote.

11. **TREASURER'S REPORT** – the Treasurer reviewed the accounts. It was noted that taxes have now been turned over to the county

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment: General Fund: Check #15565-15590- $24,493.17; Water Fund Check #22176-22182- $6958.27; Anvil Sewer: Check #- $; Ramsay Sewer: Check #2820- $150.50; West Sewer: Check3-$. MOTION by Tarnaski supported by Ikola to approve payment of bills. Motion carried by roll call vote.

    The Clerk informed the board that the Bessemer Booster Club president Bill Steiger has approached her about renaming the baseball field. The proposed name was the Keith Graham Memorial baseball field. The board would like to schedule a public hearing on the proposal for April 11th. MOTION by Tarnaski supported by Ikola to proceed with the scheduling of the hearing. Motion carried.

13. **PUBLIC COMMENT AND OTHER BUSINESS**- The question was asked regarding news on the post office. There is nothing to report at this time.

14. **ADJOURNMENT** – MOTION by Tarnaski supported by Ikola to adjourn the meeting at 7:08 p.m. AYES: 4/NAYES: none. Motion carried.

These minutes are respectfully submitted: _____
Jeff Randall, Township Supervisor

2023
GENERAL APPROPRIATIONS ACT
BESSEMER TOWNSHIP

This is a resolution to establish a general appropriation act for Bessemer Township; to define the powers and duties of the Bessemer Township Officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

THE BOARD OF TRUSTEES OF BESSEMER TOWNSHIP RESOLVES:

SECTION I: TITLE

This resolution shall be known as the ***Bessemer Township General Appropriations Act.***

SECTION II: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be known as the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

SECTION III: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

SECTION IV: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on ***March 19, 23, 26 ,2022*** and a public hearing on the proposed budget was held on ***March 28, 2022***.

SECTION V: ESTIMATED REVENUES

Estimated township general fund revenues for fiscal year 2023, including allocated millage, voter authorized millage, and various miscellaneous revenues shall be based on a total Tentative Taxable Value of ***$40,276,514.00.*** Estimated revenues for the fiscal year 2023 shall be ***$601,987.00.***

SECTION VI: ESTIMATED EXPENDITURES

Estimated township general fund expenditures for fiscal year 2023, for the various township activities shall total ***$644,290.00*** (refer to budget for breakdown of account numbers, activities, and totals.)

SECTION VII: ADOPTION OF BUDGET BY REFERENCE

The general fund budget of Bessemer Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 6 of this act.

SECTION VIII: ADOPTION OF BUDGET BY ACTIVITY

The Board of Trustees of Bessemer Township adopts the 2023 fiscal year General Fund Budget by activity. Township officials responsible for the expenditures authorized in the budget may expend

township funds up to, but not to exceed, the total appropriation authorized for each activity, and may make transfers among the various line items contained in the activity appropriation. However, no transfers of appropriations for line items related to personnel or capitol outlays may be made without prior board approval by budget amendment.

SECTION IX: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed a maximum authorization to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

SECTION X: PERIODIC FISCAL REPORTS

The fiscal officer shall submit to the board quarterly reports of actual revenues and expenditures to be available by the second quarter meeting following each quarter for the first three quarters and in a timely manner for budgeting purposes during the fourth quarter.

SECTION XI: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION XII: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations, increasing revenues, or both.

SECTION XIII: BOARD ADOPTION

MOTION by _____ and supported by _____ to adopt the foregoing resolution.

Upon roll call vote, the following voted "Aye:"

The following voted "Nay:"

The Supervisor declared the motion _____ and the resolution duly adopted on the 28th day of March, 2022.

_____
Debra A. Janczak, Bessemer Township Clerk

I, Debra A. Janczak, the duly elected and acting Clerk of Bessemer Township, hereby clarify that the foregoing resolution was adopted by the Bessemer Township Board of Bessemer Township at the regular meeting of said board on Monday, March 28, 2022 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

_____ _____
Debra A. Janczak, Bessemer Township Clerk Date

TOWNSHIP OF BESSEMER
COUNTY OF GOGEBIC
STATE OF MICHIGAN
#165-22 - WATER RATE RESOLUTION

WHEREAS, in compliance with Section 10, Bessemer Township *Water Rate Ordinance W-3*, the Township Board finds it necessary to review and revise the rates established to provide for payment of the expenses of administration, operation and maintenance of the Bessemer Township Water System.

WHEREAS, the rate **per month** for the services furnished by the Bessemer Township Water System shall be set at:

2022

Residential 3/4 inch meter: readiness to serve charge.....$52.65
Residential 3/4 inch meter: commodity (0 -1000 gallons).....$6.50
Residential 3/4 inch meter: (for each 1000 gallons of use).....$6.50

Commercial Readiness to serve:

3/4 inch meter.....$57.65
1 inch meter.....$67.65
1-1/2 inch meter.....$72.65
2 inch meter.....$130.00
3 inch meter.....$940.00
4 inch meter.....$1,400.00
6 inch meter.....$2,200.00
8 inch meter.....$4,000.00
10 inch meter.....$6,000.00
12 inch meter.....$8,000.00
Commodity (0 - 1000 gallons).....$6.50
Commodity (per each 1000 gallons of use).....$6.50

Water Tap-In Fees for "New" Service: (per meter size)

5/8" or 3/4".....$2,500.00
1".....$3,000.00
1-1/4".....$3,600.00
1-1/2".....$4,300.00

2"....$5,100.00
3"....$6,100.00
4"....$7,300.00
6"....$14,800.00
8"....$25,000.00
10"....$37.000.00
12"....$55,000.00

Miscellaneous Charges:

Convenience on/off charge....$20.00
Delinquent on/off charge....$150.00
Tap Fee, existing service, per 1/4 inch of pipe....$100.00
Non-refundable 3/4 inch meter fee....$90.00
(Meter fee for meters larger than 3/4 inch shall be the actual cost of the meter)
NSF Check Service Charge....$30.00
Change in Ownership or Service Fee....$25.00
Labor Charge: $50.00/hr (1 employee), $80.00/hr (2 employees)
After Business Hours - Minimum 2 Hours: $75.00/hr - per employee

NOW THEREFORE, the Bessemer Township Board sets the rates and charges for services provided by the Township Water Department as stated above. Effective as of March 28, 2022 effective for the 1st quarter billing of 2022.

MOTION BY _____ seconded by _____

ROLL CALL VOTE, the following voted "AYE:"

"NAYS:"
"ABSENT:"

Supervisor, Jeff Randall declared this Resolution:

CERTIFICATION:

I, Debra A. Janczak, the duly elected and acting Clerk of Bessemer Township, hereby clarify that the foregoing resolution was adopted by the Bessemer Township Board of Bessemer Township at the regular meeting of said board on Monday, March 28, 2022. I further certify that the meeting was held in compliance with P.A. 267 of 1976, being the Open Meetings Act.

_____ _____

Debra A. Janczak, Bessemer Township Clerk Date

TOWNSHIP OF BESSEMER
COUNTY OF GOGEBIC
STATE OF MICHIGAN
#165-21 - WATER RATE RESOLUTION

WHEREAS, in compliance with Section 10, Bessemer Township *Water Rate Ordinance W-3*, the Township Board finds it necessary to review and revise the rates established to provide for payment of the expenses of administration, operation and maintenance of the Bessemer Township Water System.

WHEREAS, the rate **per month** for the services furnished by the Bessemer Township Water System shall be set at:

	2nd Qtr 2021	3rd Qtr 2021	4th Qtr 2021
Residential 3/4 inch meter: readiness to serve charge	$37.55	$45.10	$52.65
Residential 3/4 inch meter: commodity (0 -1000 gallons)			$6.50
Residential 3/4 inch meter: (for each 1000 gallons of use)			$6.50

Commercial Readiness to serve:

CONSENT

3/4 inch meter	$42.55	$50.10	$57.65
1 inch meter	$52.55	$60.10	$67.65
1-1/2 inch meter	$57.55	$65.10	$72.65
2 inch meter	$110.00	$120.00	$130.00
3 inch meter	$900.00	$920.00	$940.00
4 inch meter			$1,400.00
6 inch meter			$2,200.00
8 inch meter			$4,000.00
10 inch meter			$6,000.00
12 inch meter			$8,000.00
Commodity (0 - 1000 gallons)			$6.50
Commodity (per each 1000 gallons of use)			$6.50

Water Tap-In Fees for "New" Service: (per meter size)

5/8" or 3/4"	$2,500.00
1"	$3,000.00
1-1/4"	$3,600.00
1-1/2"	$4,300.00
2"	$5,100.00
3"	$6,100.00

4"....$7,300.00
6"....$14,800.00
8"....$25,000.00
10"....$37.000.00
12"....$55,000.00

Miscellaneous Charges:

Convenience on/off charge....$20.00
Delinquent on/off charge....$150.00
Tap Fee, existing service, per 1/4 inch of pipe....$100.00
Non-refundable 3/4 inch meter fee....$90.00
(Meter fee for meters larger than 3/4 inch shall be the actual cost of the meter)
NSF Check Service Charge....$30.00
Change in Ownership or Service Fee....$25.00
Labor Charge: $50.00/hr (1 employee), $80.00/hr (2 employees)
After Business Hours - Minimum 2 Hours: $75.00/hr - per employee

NOW THEREFORE, the Bessemer Township Board sets the rates and charges for services provided by the Township Water Department as stated above. Effective as of June 14, 2021 for the **July 1, 2021 billing (2nd Quarter).**

MOTION BY Jeff Randall, seconded by Debbie Janczak

ROLL CALL VOTE, the following voted "AYE:" Beverly Ikola, Hope Tarnaski, Jeff Randall, Debbie Janczak.
"NAYS:" None.
"ABSENT:" Sue Roberts

Supervisor, Jeff Randall declared this Resolution:

CERTIFICATION:

I, Debra A. Janczak, the duly elected and acting Clerk of Bessemer Township, hereby clarify that the foregoing resolution was adopted by the Bessemer Township Board of Bessemer Township at the regular meeting of said board on Monday, June 14, 2021. I further certify that the meeting was held in compliance with P.A. 267 of 1976, being the Open Meetings Act.

_____ _____

Debra A. Janczak, Bessemer Township Clerk Date

Bessemer Township
Transaction Detail by Account
March 11 - 24, 2022

Type	Date	Num	Name	Memo	Amount
101 General Operating Fund					
101 001 Cash (acct#13375)					
Bill Pmt -...	03/16/2022	15591	BCBS of MI	group #00700511...	-2,643.25
Bill Pmt -...	03/16/2022	15592	Bessemer Twnshp Tax Fund	re-issue deposit in...	-957.41
Bill Pmt -...	03/23/2022	15593	HANNULA	FHAH-10134/bonds	-488.00
Bill Pmt -...	03/23/2022	15594	American Express	payroll, internet, p...	-246.17
Bill Pmt -...	03/23/2022	15595	Pomasl	Inv. #88697	-693.80
Bill Pmt -...	03/23/2022	15597	Spectrum Enterprise	acct#8245 12 054...	-199.94
Paycheck	03/23/2022	15598	HEGBLOOM, Lisa L		-656.04
Paycheck	03/23/2022	15599	IKOLA, Beverly A		-55.41
Paycheck	03/23/2022	15600	JANCZAK, Debra A.		-749.51
Paycheck	03/23/2022	15601	KIRBY, Mykahl J		-1,164.99
Paycheck	03/23/2022	15602	KLEIMOLA, Nena M.		-35.24
Paycheck	03/23/2022	15603	NIEMI, Justin D		-1,545.14
Paycheck	03/23/2022	15604	RANDALL, Jeffery		-954.39
Paycheck	03/23/2022	15605	TARNASKI, Hope C		-240.47
Bill Pmt -...	03/24/2022	15606	XCel	#52-6278011-6 - ...	-4,426.17
Total 101 001 Cash (acct#13375)					-15,055.93
Total 101 General Operating Fund					-15,055.93
TOTAL					**-15,055.93**

Bessemer Twsp Water Fund
Transaction Detail by Account March 28 2022
March 11 - 23, 2022

Type	Date	Num	Name	Memo	Amount
592 Assets					
001 · Cash					
Bill Pmt -Ch...	03/23/2022	22183	White Water Associates, Inc.	Inv. #1624	-60.00
Bill Pmt -Ch...	03/23/2022	22184	XCel-8050 Mill	VOID: Acct#52-5310080-8/...	0.00
Bill Pmt -Ch...	03/23/2022	22185	XCel-8050 Mill	Acct#52-5310080-8/#52-46...	-470.01
Total 001 · Cash					-530.01
Total 592 Assets					-530.01
TOTAL					**-530.01**

NOTE: REVISED