

Regular Board Meeting
Monday, December 13, 2021 at 5:00 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Sue Roberts-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor and Debbie Janczak-Clerk. In addition, there were two residents present.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as corrected from November 22, 2021. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –Add Item 10.E. Insurance FYI was added to the agenda.
5. **APPROVAL OF AGENDA** –Motion by Roberts supported by Randall to approve the agenda as amended. Motion carried by roll call vote.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: Daily Pump report for November 2021 from GRWA. Clerk: A notice from Charter Communications regarding updates; information from BS & A about an online payment portal; Treasurer: 2022 tax college request from GOISD – MOTION by Randall supported by Janczak to approve the Agreement and collection fee. Motion carried by roll call vote. Letter from the County treasurer regarding parcels in the township that did not sell through auctions. We need to respond by December 31st if we don't want it. MOTION by Tarnaski supported by Ikola to authorize the Supervisor to review and look at property and also to decide and notify the County Treasurer. If there are any items to be discussed he will contact the board. Motion carried by roll call vote. Motion by Randall supported by Janczak to accept and place correspondence on file. Motion carried by roll call vote.
8. **REPORTS – BOARDS & COMMITTEES**
There is a Board of Review meeting scheduled for tomorrow December 14th at 6:00 p.m.

GRWA – The Supervisor reported that there were some issues while helping the City of Bessemer on a well on Stone Road that is over twenty years old. They also elected new officers. There was also discussion on the \$50,000 check from Black Jack that still needs to be deposited. This needs to be cashed or it will be cancelled. Treasurer Tarnaski still had questions regarding what the funds could be used for. She will set up an account by Friday the 17th at Gogebic Range Bank
9. **UNFINISHED BUSINESS**
DPW WORKER NEW HIRE RECOMMENDATIONS – There is still a need for one more DPW worker. A new ad will be placed after the beginning of the year.
10. **NEW BUSINESS**
SEEKING NEW AUDITOR – The board discussed moving forward with a search as no audit was performed after the 2021 fiscal year. MOTION by Tarnaski supported by Roberts to approve reaching out and placing ads for a new auditor. Motion carried by roll call vote.

TOWNSHIP HANDBOOK – After many months being put on hold, the township needs to move forward with a handbook put together by the Clerk that can be changed and modified as needed.

MOTION by Tarnaski supported by Roberts to adopt the handbook and review annually. Motion carried by roll call vote

REVIEW OF TOWNSHIP INFORMATION GUIDE – The Clerk presented a 2021-22 information guide. MOTION by Randall supported by Tarnaski to approve the guide for publication with a change and correction to the assessor's section. This should also be shared with the area's "Welcome Wagon" person. Motion carried by roll call vote.

DPW AND OFFICE HOLIDAY HOURS – MOTION by Randall supported by Janczak to approve of the hours and publish on the township's website. Motion carried

INSURANCE – The Clerk provided a review of increases for the upcoming fiscal year. Costs are going up approximately 10.86%. The board instructed the Clerk to contact Range Insurance to see about any other plans that could work for the township.

11. TREASURER'S REPORT – None.

12. APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –The following checks were presented for payment:

FUND	CHECK NUMBERS	AMOUNT
General Fund	#15424-15456	\$25,507.96
Water Fund	#22136-22142	\$6363.71
Anvil Sewer	#1359-1360	\$247.88
Ramsay Sewer	#	\$
West End Sewer	#1260	\$3748.15

MOTION by Roberts supported by Tarnaski to approve payment of bills. Motion passed by roll call vote.

A current Profit & Loss statement was also provided for review. Accounts are tracking on schedule with the budget at this time.

13. PUBLIC COMMENT AND OTHER BUSINESS-None

14. ADJOURNMENT – MOTION by Roberts supported by Tarnaski to adjourn the meeting at 6:32 p.m. Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk