

Regular Board Meeting
Monday, March 8, 2021 at 5020 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Sue Roberts-Trustee, Hope Tarnaski-Treasurer, Jeff Randall-Supervisor and Debbie Janczak-Clerk. In addition, there were three guests present.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as presented from February 22, 2021. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None.
5. **APPROVAL OF AGENDA** –Motion by Randall supported by Ikola to approve the agenda as presented. Motion carried by roll call vote.
6. **PETITIONS**-the Supervisor did receive a request from resident Michael Peterson, requesting that the township look at a large generator in events of major power outages which would give residents the ability to come to the township hall as a safe haven.
7. **COMMUNICATIONS:**
Supervisor: Daily pumping report for the month of February from GRWA; Board of Review meeting information; Clerk: None. Treasurer: Marenisco Planning commission’s request for master plan review; letter of tax collection from GOISD, the fee will remain the same. MOTION by Randall supported by Janczak to approve the agreement for the 2021-22 tax collection season. Motion carried by roll call vote.
MOTION by Randall supported by Tarnaski to place correspondence on file. Motion carried by roll call vote.
8. **REPORTS – BOARDS & COMMITTEES**
4TH OF JULY COMMITTEE – Lisa Selin was present to talk to the board about moving forward with plans for the 2021 celebration. MOTION by Tarnaski supported by Randall to approve the process for moving forward for the 2021 season to include the purchase of 50/50 tickets and getting the donation letters out within the next week. Motion carried by roll call vote. The celebration will be on July 2 from 6-11 p.m.

MISCELLANEOUS – The Supervisor reported that a relay was blown out on US 2 and Puritan. Louie was out until late to help with the situation.

The Board of Review will be meeting this week on March 10 and March 11.

9. **UNFINISHED BUSINESS**

COVID-19 – Included in the agenda packet was the most recent publication regarding meetings in person.

ANNUAL MEETING DATE – The board will be holding their annual budget meeting on March 22 in person at the township hall. Masks will be required and the six feet of social distancing will be enforced. The meeting will be held in the large conference room.

BUDGET FOR FY 2022 – The Supervisor reviewed and presented the proposed budget base on figures provided by the Clerk. The Treasurer requested that \$5,000 be added to the deputy expense

item within her budget. This would provide her the ability to learn the job better in the upcoming year as Lisa is a great asset. The board discussed the proposed increase in depth. The Supervisor also raised the point that the township will need to purchase another pick-up truck as well as purchases for the tractor. These costs will also be shared among the other funds. A review needs to be done regarding the purchase of new garbage bags. The Clerk was notified of increased costs to manufacture the bags. She will come up with a cost review for the board for the next meeting. The board further discussed the Treasurer’s request. MOTION by Janczak supported by Tarnaski to move \$3,000 from line item 101-265-984 to 101-253-727. Motion carried by roll call vote.

LAND SALE REQUEST – No new report.

10. NEW BUSINESS

DWSRF PROJECT PLAN – Darren Pionk from C2AE was in attendance and talked to the board about the upcoming grant application. The grant is being applied for to cover the costs what would be incurrent in the replacement of new hook-ups that would run from the road to resident’s homes. Money is needed to prepare a project plan (which will be good for five years) as well as other paperwork that will need to be filed on the township’s behalf. The township may need to pay out up to \$80,000, which includes \$15,000 for engineering costs. The application is due by July 1st. MOTION by Janczak supported by Tarnaski to approve the process of applying for the grant. Motion carried by roll call vote.

BUILDING INSPECTION FEES – the current fees schedule was included for review. We should compare what other municipalities are charging. MOTION by Tarnaski supported by Randall to table the review. Motion carried by roll call vote.

UTILITY CLERK HOURS – As a result of the new utility clerk getting a full-time job, she is asking for a revision to posted public hours to now be Wednesday and Thursday from 5-7pm. The board discussed the new hours. MOTION by Tarnaski supported by Randall to approve and set the new hours. Motion carried by roll call vote.

TECHNOLOGY PURCHASES – The board received quotes for the purchase of equipment that would allow the board to also hold zoom meeting in addition to in person for the ease of access to meeting for the public. The Clerk worked with Tom Ruppe on these. The equipment would also be available for any virtual training for any of the boards as well as DPW employees. MOTION by Randall supported by Janczak to approve of the purchase of technology equipment not to exceed \$43160. Motion carried by roll call vote.

11. TREASURER’S REPORT – The Treasurer reported current figures for outstanding and collected taxes. Deposits are up to date for utilities and taxes.

12. APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14953-14980	\$20,860.27
Water Fund	#22017-22024	\$10,840.13
Anvil Sewer	#1341	\$161.53
Ramsay Sewer	#2789-2791	\$1227.45
West End Sewer	#1247	\$3748.15

MOTION by Tarnaski supported by Randall to approve payment of bills. Motion passed by roll call vote.

The Clerk has made a request for the printing of new utility bills. A quote from Petoskey Plastics is also forthcoming. The township will see a definite increase in these costs of at least \$2,000. She has

requested copies of the township's insurance declaration pages for the USDA audit report. An email was received from Pam Jansson regarding the Ramsay school. The board was included to give her some resources for the article.

The logo project that was requested by the Treasurer is in a hold for now as the art teacher from AD Johnston noted the students are still behind in some of their projects. There is interest in moving forward in the future.

13. **PUBLIC COMMENT AND OTHER BUSINESS**-None.

14. **ADJOURNMENT** – MOTION by Roberts supported by Ikola to adjourn the meeting at 8:34 p.m.
Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk