

**Regular Board Meeting**  
**Monday, October 26, 2020 at 5:00 p.m.**  
**In Person & VIA ZOOM**

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Hope Tarnaski-Trustee, Jeff Randall-Supervisor, Lisa Hegbloom-Treasurer and Debbie Janczak-Clerk.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as presented from October 12, 2020. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –The Clerk added item 10.A. Board Room Chairs.
5. **APPROVAL OF AGENDA** –MOTION by Tarnaski supported by Ikola to approve the agenda as amended. Motion carried by roll call vote.
6. **PETITIONS**-None.

7. **COMMUNICATIONS:**

Supervisor: Letter from Walt Rickard resigning from the GRWA board. MOTION by Tarnaski supported by Janczak to move forward with a resolution and plaque honoring Walt's service to the Township. Motion carried by roll call vote. MOTION by Tarnaski supported by Ikola to approve of publication costs to advertise for a replacement to the GRWA board. Motion carried by roll call vote. Clerk: Letter of increase from the Bessemer Area Sewer Authority effective September 2020 (which was also included in the board packet). Treasurer: None. Tarnaski: none. Ikola: none. MOTION by Randall supported by Janczak to place all communications on file. Motion carried by roll call vote.

8. **REPORTS – BOARDS & COMMITTEES**

PAUD – The Supervisor reported that there will need to be an ordinance change noted a 5% reduction in billing starting with the first quarter of 2021.

GRSWMA – The Supervisor reported that they are looking for a new end-loader.

MISCELLANEOUS – The Clerk's new desk has arrived. We will wait for the new flooring to be put in and then move forward with the placement as well as using one of her old desks for the new incoming utility clerk who will be working out of the postage/assessor side of the board room. There will be plank flooring placed in a portion of the board room entrance as well as in the Treasurer's room for residents to stand and minimize dirt, wetness, etc. to get on the new carpet.

Signs have arrived for the park and look great. The DPW workers will be putting them up.

There is still work on the trial authority sign corrections.

9. **UNFINISHED BUSINESS**

UTILITY DUTIES AND COMPENSATION – The Clerk and Treasurer have narrowed it down to five possible candidates. MOTION by Tarnaski supported by Randall to appoint the Clerk and Treasurer as the committee to interview candidates and bring back the top two choices to the board. Motion carried by roll call vote. This will be done as soon as feasible considering the upcoming election work, etc.

COVID-19 – At this time the local schools are closed for a "cooling down" period.

**SUPERVISOR HEALTH INSURANCE** – The board discussion the payment in lieu of insurance possibility and that it would have to be open to all as well as to the AFSME group. The Clerk provided a review of area municipalities as their current policy regarding this. MOTION by Tarnaski supported by Ikola to move forward with a policy to cover a payment in the amount of \$3,000 annually in lieu of the health insurance coverage. YAYS: Ikola, Tarnaski, Hebgloom, Janczak; ABSTAIN Randall.

**10. NEW BUSINESS**

**BOARD ROOM CHAIRS** – The Clerk presented an attachment with several choices for new boardroom chairs. MOTION by Tarnaski supported by Ikola to move forward with the purchase of three regular sized changes and two with a larger seating/weight capacity. Motion carried by roll call vote.

**11. TREASURER’S REPORT** – The customer with the large usage was sent a letter of explanation for the bill, however it was returned saying they had moved. It will be kept on file for reference in the event there is an issue regarding the payment. The Treasurer also received a letter from a home owner stating that their renter had left and now has 4158.43 in penalties added on to the water bill and is asking for it to be removed. The past due amount was over \$2,000 and a \$1,000 payment has been received on the account. MOTION by Tarnaski supported by Randall to write the customer a letter siting we are not able to remove penalties as this is not our practice. There are currently no shut-offs related to COVID-19. Motion carried by roll call vote. The new utility clerk will need to know who these customers are for future references when accounts are questioned.

**12. APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14723-#14741	\$11,196.32
Water Fund	#21946-#21954	\$4955.29
Anvil Sewer	#	\$
Ramsay Sewer	#2777	\$16.28
West End Sewer	#	\$

MOTION by Tarnaski supported by Ikola to approve payment of bills. Motion passed by roll call vote.

The Clerk reported on the all the work going in to the upcoming election. Elizabeth Gray will be coming to clean the board room following the election on Wednesday. The audit is official complete and there should be a report coming soon.

**13. PUBLIC COMMENT AND OTHER BUSINESS-** The MTA meeting is tomorrow night at 6:00 p.m.

**14. ADJOURNMENT** – MOTION by Tarnaski supported by Ikolal to adjourn the meeting at 6:25 p.m. Motion carried.

These minutes are respectfully submitted: \_\_\_\_\_  
Debbie Janczak, Township Clerk