

Regular Board Meeting
Monday, September 14, 2020 at 5:00 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – *Hope Tarnaski-Trustee, Jeff Randall-Supervisor, Lisa Hegbloom-Treasurer and Debbie Janczak-Clerk. Absent: Beverly Ikola-Trustee.
3. **PRESENTATION OF THE MINUTES** –MOTION by Randall supported by Hegbloom to approve the minutes as presented from August 24, 2020. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None.
5. **APPROVAL OF AGENDA** –MOTION by Randall supported by Janczak to approve the agenda as presented. Motion carried by roll call vote.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: Daily pumping report for the month of August from GRWA; Clerk: Notice from the City of Bessemer regarding any feedback to be considered in the formulating of their Master Plan. Treasurer: None. Tarnaski: none. Ikola: none. MOTION Randall supported by Hegbloom to accept and place correspondence on file. Motion carried by roll call vote.
8. **REPORTS – BOARDS & COMMITTEES**
GRWA-Supervisor Randall reported that the request to decrease the number of board members on the authority was dropped due to lack of support. They approved the costs of repairs for Black Jack and also discussed Jean’s retirement. There is a possible switch for Black Jack customers to be billed by the township in the future. This will be discussed further at another meeting.

TRAIL AUTHORITY – *This was rescheduled. The ribbon cutting did take place and the Supervisor thanked all those involved for getting the trail here to Ramsay. Two other board members were present at the ceremony. (Trustee Ikola and Clerk Janczak). Pictures and a link have been placed on the township’s website.

MISCELLANEOUS – Trustee Tarnaski inquired about the bathrooms being open. The Supervisor is still working with Lindquist Electric on the issue of automatic door closures.
9. **UNFINISHED BUSINESS**
UTILITY DUTIES AND COMPENSATION – The board discussed the current job description and felt the time to publish an ad is now so that some form of training can happen before the newly elected Treasurer is in place. The board set up a tentative publication, review and special meeting schedule. MOTION by Randall supported by Tarnaski to approve of the cost of publication and move forward with the posted of the Utility Clerk position. Motion carried by roll call vote.
The Treasurer questioned on whether a new desk, computer, phone, etc. would be needed. These will all be looked in to further prior to hiring.

COVID-19 – None.

NEW BUSINESS

FIXED ASSET CAPITALIZATION POLICY – It was brought to the Clerk and Supervisor’s attention by the auditor that this policy needs to be updated and signed. MOTION by Tarnaski supported by Janczak to approve and accept as presented. Motion carried by roll call vote.

FIRE DEPT PURCHASE-AIR TANKS – MOTION by Tarnaski supported by Randall to approve the cost for new air tanks as presented. Motion carried by roll call vote.

JOHNBOAT PURCHASE – MOTION by Tarnaski supported by Randall to approve of the purchase of the johnboat including ores from Louis Sworab for \$300.00. Motion carried by roll call vote.

PARK SIGNS – The board review the types of signs presented in the board packet by Supervisor Randall. MOTION by Tarnaski supported by Randall to approve of the purchase of two “Pleasant Grove” series signs, a way-faring sign and a plaque that will give the history of the park. Motion carried by roll call vote.

CERTIFICATION TRAINING – MOTION by Tarnaski supported by Randall to approve of the cost of training for DPW employees interested in attending. Motion carried by roll call vote.

11. **TREASURER’S REPORT** – Summer taxes are coming in with today being the last day before interest is added. There has been \$807,769.0 collected so far and \$235,955.74 still outstanding. The township received a check for COVID-19 relief in the amount of \$1627.00. The officers will review what money is to be spend on and what special account is needed for tracking. We are currently \$3800.00 down from this time last year in revenue sharing. The ages receivable is at \$45,878.60.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14631-#14673	\$21,621.57
Water Fund	#21897-#21916	\$14,122.23
Anvil Sewer	#1328-1330	\$8358.81
Ramsay Sewer	#2774-2775	\$8832.69
West End Sewer	#1237-1238	\$3754.29

MOTION by Tarnaski supported by Randall to approve payment of bills. Motion passed by roll call vote.

The Clerk noted there has been many absentee ballot requests coming in. Ballots should be received the week of September 21st. The office is still working with the auditor.

13. **PUBLIC COMMENT AND OTHER BUSINESS-** Trustee Tarnaski questioned whether there was any progress made regarding the road commission and Stone Road issues. The Supervisor has talked with them and noted that ditching is also an issue.

The next MTA meeting will be in Marenisco on October 27.

The post office has given notice to Cornerstone Church that they are currently working on the construction of the building.

14. **ADJOURNMENT** – MOTION by Tarnaski supported by Randall to adjourn the meeting at 6:33 p.m. Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk