

Regular Board Meeting
Monday, June 8, 2020 at 5:00 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Lisa Hegbloom-Treasurer, Jeff Randall-Supervisor and Debbie Janczak-Clerk. ABSENT: Hope Tarnaski-Trustee. In addition, there were two other participants present.
3. **PRESENTATION OF THE MINUTES** –MOTION by Ikola supported by Hegbloom to approve the minutes as presented from May 11, 2020. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None.

5. **APPROVAL OF AGENDA** –Motion by Randall supported by Ikola to approve the agenda as presented. Motion carried by roll call vote.

6. **PETITIONS**-None.

7. **COMMUNICATIONS:**

Supervisor: Daily pump schedule for May 2020 from GRWA; letter from Xcel Energy along with easements for the plots in the township, letter from the GRWA Administrator stating that the June 11 meeting will be postponed until June 18. Clerk: Two letter from Charter Communication, notice regarding the Census and participation that is still needed/the township is now at 30.5% rate of response. Treasurer: None. Tarnaski: none. Ikola: none.

MOTION by Randall supported by Janczak to place correspondence on file. Motion carried by roll call vote.

8. **REPORTS – BOARDS & COMMITTEES**

The Supervisor noted that the sewer/lagoon project is basically completed; The park project is being finished by our DPW workers; The Iron Belle Trail work has begun.

PAUD – this was a phone meeting and they did not have enough for a quorum so the meeting was cancelled.

GRSWMA – they met by phone to basically pay the bills.

The spring clean up went well and the DPW ended up going around the township on two different days.

9. **UNFINISHED BUSINESS**

UTILITY DUTIES AND COMPENSATION – The ad for employment has been put on hold due to the township hall being closed to the public.

COVID-19

- FOURTH OF JULY CELEBRATION IS CANCELLED FOR 2020; this was a unanimous decision.
- REOPENING POLICY – Bob Murphy, representative for the AFSME union group had some questions that needed clarification regarding social distancing and the reopening of the township. As it was noted in the plan, “crew leader” will be replaced with *DPW Leadman*. The DPW Administrator, the Supervisor will review expectations and the plan with the crew, both

regular and temporary summer help. The Clerk will include the COVID-19 symptoms on the daily screening sheet for each individual employee.

- PAVILION RENTAL – MOTION by Randall supported by Hegbloom to move forward with any interested residents that want to rent the pavilion. The Supervisor will type up a disclaimer/COVID-19 information to attach to the rental form. Motion passed by roll call vote.

MOTION by Randall supported by Ikola to adopt the Reopening Preparedness and Response plan as reviewed by the Township’s attorney and with the necessary changes to be made by the Clerk. Motion passed by roll call vote.

NEW BUSINESS

ROAD REPAIRS – The Supervisor presented a list of possible repairs to be down throughout the township this fiscal year. Some questions were raised regarding what is normal maintenance work to be performed by the road commission versus what the township should be responsible for. One issue was some of the ditching that was on the list. MOTION by Janczak supported by Randall to approve the list with the Supervisor’s discretion and modifications after further inquiry with the road commission. Motion passed by roll call vote.

- 11. **TREASURER’S REPORT** – The Treasurer is working on items for the audit. She has worked with the assessor on the summer tax billing and will be making some minor changes. Utility billing will be done at the end of the month.

- 12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14453-#14483	\$18,351.94
Water Fund	#21813-#21828	\$14,235.81
Anvil Sewer	#1317-1318	\$357.54
Ramsay Sewer	#2763	\$1992.98
West End Sewer	#1233	\$3714.75

MOTION by Ikola supported by Randall to approve payment of bills. Motion passed by roll call vote.

The Clerk is working on information for the auditors and the USDA annual audit. The workman’s comp audit has been completed and submitted. She will continue to work with the preparedness plan updates as well as signage, etc. for the township hall. There has been a huge increase in absentee ballot requests as a result of the state’s mailing. At this time, she has over 76 with more coming daily.

- 13. **PUBLIC COMMENT AND OTHER BUSINESS**- None.

- 14. **ADJOURNMENT** – MOTION by Ikola supported by Janczak to adjourn the meeting at 6:12 p.m. Motion carried.

These minutes are respectfully submitted: _____
Debbie Janczak, Township Clerk