

Regular Board Meeting
Monday, April 27, 2020 at 5:00 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** – Beverly Ikola-Trustee, Hope Tarnaski-Trustee, Lisa Hegbloom-Treasurer, Jeff Randall-Supervisor and Debbie Janczak-Clerk. In addition, there were three other participants present.

The Supervisor read an excerpt regarding virtual meeting protocol and how and when the public would be allowed to speak.

3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Ikola to approve the minutes as presented from March 23, 2020. Motion carried by roll call vote.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None.
5. **APPROVAL OF AGENDA** –Motion by Randall supported by Janczak to approve the agenda as presented. Motion carried by roll call vote.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: Daily pump schedule for March 2020 from GRWA. Clerk: None. Treasurer: None.
Tarnaski: none. Ikola: none.
MOTION by Randall supported by Janczak to place correspondence on file. Motion carried by roll call vote.

8. **REPORTS – BOARDS & COMMITTEES**

PAUD & GRSWMA – both of these were cancelled. The solid waste authority is now accepting garbage again, but being watchful of how people are coming in and out.

DPW – The crew is keeping the township clean and continuing with spring clean up and maintenance. There has been one sewer back up and some calls about water breaks, which turned out to be spring run-off issues.

The Supervisor noted that the sewer/lagoon project will stay on schedule as it is an approved project by the state during this COVID-19 crisis. Ruotsala does have the appropriate paperwork and insurance to do the project.

TRAIL AUTHORITY – Trustee Ikola reported that their meeting was done over the phone and they are looking at different routes.

Trustee Ikola also noted her concern about the large sink hole, that happened last year, at the intersection of Main and Hilltop Dr. The Supervisor has been in contact with the road commission and will check in to this further. Safety is a concern.

9. **UNFINISHED BUSINESS**

UTILITY DUTIES AND COMPENSATION – The board reviewed the job description presented by the Clerk and Treasurer. This has been a goal for several years now. MOTION by Tarnaski supported

by Ikola to accept the job description as presented and approve of the publication for this position. Motion carried by roll call vote.

ASSESSOR WAGES –MOTION by Janczak supported by Tarnaski to approve of the wage increase for Assessor Roman Tauer. Motion carried by roll call vote.

COVID-19 – The board discussed the current situation; being cautious regarding business at the township; DPW workers, etc.

10. NEW BUSINESS

NOXIOUS WEED AD – MOTION by Tarnaski supported by Ikola to approve of the annual publication. Motion carried by roll call vote. It was noted that out of state owners or snow birds will be given extra time for clean up as the stay at home order is in effect.

INSURANCE – The township’s annual insurance plan was included for review. The Supervisor will need to contact Hannula to have them remove the “lease holder” from the New Holland as we own it. There were questions raised about the cyber coverage/liability as well as some training for social engineering. The Clerk and Supervisor will look in to these further.

11. TREASURER’S REPORT – The Treasurer reported that utility bills were mailed and payments are coming in. There have been no issues with people having to pay by mail or drop box. She has received payments to bring two more accounts up to current status that were on the shut off list. Late fees will still be added even though no shut-offs will take place at this time. She is also working on the tax settlement with the county.

12. APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14379-#14429	\$42,566.98
Water Fund	#21766-#21797	\$105,981.16
Anvil Sewer	#1311-#1315	\$1868.30
Ramsay Sewer	#2756-#2760	\$2518.42
West End Sewer	#1227-#1229	\$5110.55

MOTION by Tarnaski supported by Randall to approve payment of bills. Motion passed by roll call vote. The Clerk noted she is working on audit preparations.

13. PUBLIC COMMENT AND OTHER BUSINESS- Trustee Tarnaski made mention of a sink hole on Stone road. The road commission will be contacted.

14. ADJOURNMENT – MOTION by Ikola supported by Randall to adjourn the meeting at 6:14 p.m. Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk