

Regular Board Meeting
Monday, March 23, 2020 at 5:20 p.m.

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.
2. **ROLL CALL** –Hope Tarnaski-Trustee, Lisa Hegbloom-Treasurer, Jeff Randall-Supervisor and Debbie Janczak-Clerk. ABSENT: Beverly Ikola-Trustee. In addition, there was one elector present.
3. **PRESENTATION OF THE MINUTES** –MOTION by Tarnaski supported by Randall to approve the minutes as presented from March 9, 2020. Motion carried.
4. **PUBLIC COMMENT ON AGENDA ITEMS** –None.
5. **APPROVAL OF AGENDA** –Motion by Tarnaski supported by Randall to approve the agenda as presented. Motion carried.
6. **PETITIONS**-None.
7. **COMMUNICATIONS:**
Supervisor: Meeting minutes of March 11, 2020 from the MI Western Gateway Trail Authority, March 11 & 12, 2020 minutes from the Bessemer Township Board of Review. Clerk: Meeting minutes of December 19, 2019 and January 16, 2020 from the Gogebic County Council of Veterans Affairs. Treasurer: None. Tarnaski: none. Ikola: none.
MOTION by Randall supported by Tarnaski to place correspondence on file. Motion carried.
8. **REPORTS – BOARDS & COMMITTEES**
PAUD & GRSWMA – both of these were cancelled. The solid waste authority will be closed to the public, but will still continue to collect garbage during the COVID-19 crisis.

The Supervisor noted that the letter received from Brenda Stephenson of Rural Development noted that the upcoming project will be around 66% grant.

The board will be looking in to the possibility of holding the meetings remotely via Zoom or some other venue.

Regarding the post office the lease has been signed by the church and the post office.
9. **UNFINISHED BUSINESS**
TOWNSHIP EMPLOYEE HANDBOOK AND POLICIES – Still being reviewed.

UTILITY DUTIES AND COMPENSATION – The board discussed what the position should be paid minimally.

ASSESSOR WAGES –MOTION by Randall supported by Tarnaski to table until the next board meeting. Motion carried.

COUNTY FOREST LETTER – MOTION by Tarnaski supported by Hegbloom to give support and authorize the appropriate signatures. Motion carried.

10. NEW BUSINESS

2021 GENERAL APPROPRIATIONS ACT – MOTION by Tarnaski supported by Janczak to approve and authorize signature for the 2021 act. Motion passed by roll call vote.

CORONAVIRUS/COVID-19 – The board discussed the current health situation through the state, country and world-wide. As a result of the Governor’s stay home order the township hall will be closed; payments will be accepted via the drop box or regular mail; the public will be able to contact Supervisor Randall via his cellphone; water bills will still go out at the end of the month. Shut-offs will not be followed up on at this time. There will be a notice put out regarding the township’s closure to the public. The DPW will continue to work on a regular schedule until further notice. MOTION by Tarnaski supported by Randall to approve and authorize closure of the township hall and any postings of closings as needed. Motion passed by roll call vote.

SEWER FLOW METER – This is to replace a currently broken meter. MOTION by Tarnaski supported by Janczak to approve the cost not to exceed \$3400.00. Motion passed by roll call vote.

11. **TREASURER’S REPORT** – The Treasurer reported that year end work is taking place. She and the Clerk are trying to get the reconciliation to work. Address updates are being uploaded also.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14353-#14378	\$11,759.49
Water Fund	#21757-#21765	\$5754.40
Anvil Sewer	#1309-#1310	\$1999.39
Ramsay Sewer	#2654-#2755	\$1905.97
West End Sewer	#1226	\$1807.79

MOTION by Tarnaski supported by Randall to approve payment of bills. Motion passed by roll call vote. The Clerk noted that the other enterprise funds have now contributed to the employee health insurance costs for the last year.

MOTION by Tarnaski supported by Randall to approve of the following transfer of funds for a balanced budget: move \$125.80 from 101-191-956 to 101-849-956. Motion passed by roll call vote.

13. **PUBLIC COMMENT AND OTHER BUSINESS**- It was suggested to put a list of outside organizations that could offer help during the COVID-19 crisis on township voice mail and website.

14. **ADJOURNMENT** – MOTION by Randall supported by Tarnaski to adjourn the meeting at 7:25p.m. Motion carried.

These minutes are respectfully submitted:

Debbie Janczak, Township Clerk