BESSEMER TOWNSHIP BOARD

REGULAR MEETING – June 22, 2020
VIA ZOOM
Meeting ID: 858 0568 6253
Password: 901464

AGENDA

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG
2. ROLL CALL
3. PRESENTATION OF MINUTES (For the Regular mtg. of June 8, 2020)
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT ON AGENDA ITEMS (Limit 3 minutes per person)
6. PETITIONS;
7. COMMUNICATIONS
8. REPORTS – BOARDS, COMMITTEES & OFFICES
9. UNFINISHED BUSINESS
   A. Utility Duties and Compensation - No Update
   B. COVID -19
      a. Pavilion Rental
      b.
10. NEW BUSINESS
    A. Sewer Lagoon Pay Requests (Contractor and Engineer)
    B.
11. TREASURER'S REPORT (First Meeting of the Month Only)
12. APPROVE PAYMENT OF BILLS, PAYROLL, & MILEAGE
13. PUBLIC COMMENT AND OTHER BUSINESS
14. ADJOURNMENT

Next Board Meeting; July 13, 2020
MTA – Ironwood Twp. Wednesday July 1, 2020 – 6:00pm
Happy Fourth of July!!

Regular Board Meeting
Monday, June, 2020 at 5:00 p.m.
VIA ZOOM

1. Meeting was called to order by the Supervisor and began with the Pledge of Allegiance to the Flag.

2. **ROLL CALL –** Beverly Ikola-Trustee, Lisa Hegbloom-Treasurer, Jeff Randall-Supervisor and Debbie Janczak-Clerk. ABSENT: Hope Tarnaski-Trustee. In addition, there were two other participants present.

3. **PRESENTATION OF THE MINUTES –**MOTION by Ikola supported by Hegbloom to approve the minutes as presented from May 11, 2020. Motion carried by roll call vote.

4. **PUBLIC COMMENT ON AGENDA ITEMS –**None.

5. **APPROVAL OF AGENDA** –Motion by Randall supported by Ikola to approve the agenda as presented. Motion carried by roll call vote.

6. **PETITIONS**-None.

7. **COMMUNICATIONS**:
   Supervisor: Daily pump schedule for May 2020 from GRWA; letter from Xcel Energy along with easements for the plots in the township, letter from the GRWA Administrator stating that the June 11 meeting will be postponed until June 18. Clerk: Two letter from Charter Communication, notice regarding the Census and participation that is still needed/the township is now at 30.5% rate of response. Treasurer: None. Tarnaski: none. Ikola: none.
   MOTION by Randall supported by Janczak to place correspondence on file. Motion carried by roll call vote.

8. **REPORTS – BOARDS & COMMITTEES**
   The Supervisor noted that the sewer/lagoon project is basically completed; The park project is being finished by our DPW workers; The Iron Belle Trail work has begun.

   PAUD – this was a phone meeting and they did not have enough for a quorum so the meeting was cancelled.

   GRSWMA – they met by phone to basically pay the bills.

   The spring clean up went well and the DPW ended up going around the township on two different days.

9. **UNFINISHED BUSINESS**
   UTILITY DUTIES AND COMPENSATION – The ad for employment has been put on hold due to the township hall being closed to the public.

   COVID-19
   - FOURTH OF JULY CELEBRATION IS CANCELLED FOR 2020; this was a unanimous decision.
   - REOPENING POLICY – Bob Murphy, representative for the AFSME union group had some questions that needed clarification regarding social distancing and the reopening of the township. As it was noted in the plan, "crew leader" will be replaced with *DPW Leadman*. The DPW Administrator, the Supervisor will review expectations and the plan with the crew, both

regular and temporary summer help. The Clerk will include the COVID-19 symptoms on the daily screening sheet for each individual employee.

- PAVILION RENTAL – MOTION by Randall supported by Hegbloom to move forward with any interested residents that want to rent the pavilion. The Supervisor will type up a disclaimer/COVID-19 information to attach to the rental form. Motion passed by roll call vote.

MOTION by Randall supported by Ikola to adopt the Reopening Preparedness and Response plan as reviewed by the Township's attorney and with the necessary changes to be made by the Clerk. Motion passed by roll call vote.

NEW BUSINESS

ROAD REPAIRS – The Supervisor presented a list of possible repairs to be down throughout the township this fiscal year. Some questions were raised regarding what is normal maintenance work to be performed by the road commission versus what the township should be responsible for. One issue was some of the ditching that was on the list. MOTION by Janczak supported by Randall to approve the list with the Supervisor's discretion and modifications after further inquiry with the road commission. Motion passed by roll call vote.

11. **TREASURER'S REPORT** – The Treasurer is working on items for the audit. She has worked with the assessor on the summer tax billing and will be making some minor changes. Utility billing will be done at the end of the month.

12. **APPROVE PAYMENT OF BILLS, PAYROLL & MILEAGE** –The following checks were presented for payment:

FUND	CHECK NUMERS	AMOUNT
General Fund	#14453-#14483	$18,351.94
Water Fund	#21813-#21828	$14,235.81
Anvil Sewer	#1317-1318	$357.54
Ramsay Sewer	#2763	$1992.98
West End Sewer	#1233	$3714.75

MOTION by Ikola supported by Randall to approve payment of bills. Motion passed by roll call vote.

The Clerk is working on information for the auditors and the USDA annual audit. The workman's comp audit has been completed and submitted. She will continue to work with the preparedness plan updates as well as signage, etc. for the township hall. There has been a huge increase in absentee ballot requests as a result of the state's mailing. At this time, she has over 76 with more coming daily.

13. **PUBLIC COMMENT AND OTHER BUSINESS**- None.

14. **ADJOURNMENT** – MOTION by Ikola supported by Janczak to adjourn the meeting at 6:12 p.m. Motion carried.

These minutes are respectfully submitted: _____

Debbie Janczak, Township Clerk

Jef Randall

From: Dean Law Office, P.C. <tmdean@westernuplaw.com>
Sent: Thursday, June 18, 2020 2:03 PM
To: 'Debbie Janczak'
Cc: Jeff Randall
Subject: RE: Pavilion rentals

Debbie:

The Township park is subject to executive order 2020-115. A social gathering among persons not of the same household is permitted only to the extent that persons maintain 6 feet of distance among one another and the gathering does not exceed 50 people if indoors and 250 people if outdoors. Outdoor parks may be open if social distancing can be maintained and provided that areas in which such distancing cannot be maintained be closed. So, if people can't maintain 6 feet of distance among one another in the kitchen or bathroom facilities then those should remain closed. I don't know about a disclaimer but there are signs available alerting people regarding the do's and don'ts of COVID, hand washing, mask wearing, social distancing, etc. I hope this answers your question, but if not please feel free to contact me.

Tim

From: Debbie Janczak [mailto:btclerk@bessemertwp.com]
Sent: Wednesday, June 17, 2020 9:01 PM
To: tmdean@westernuplaw.com
Cc: 'Jeff Randall'
Subject: Pavilion rentals

Hi Tim,
I just wanted to get your thoughts on any legal ramifications regarding the rental of our pavilion. Specifically whether or not we should also allow use of the kitchen and or bathroom facilities if someone is interested in renting. (COVID related and cleaning/sanitizing)

Should we have some type of formal "disclaimer?"

Maybe Jeff has asked you about this already. Your thoughts would be appreciated.

Thanks and hope all is well.

PLEASE REMEMBER TO FILE YOUR CENSUS...It's important to ALL of us!

Debbie Janczak
Bessemer Township Clerk
NOTE: Due to the current coronavirus outbreak the Township Hall is closed to public access until further notice

N10338 Mill Street/PO Box 304
Ramsay, MI 49959
906-667-0019

Contractor's Application for Payment

Owner:	Bessemer Township, MI	**Owner's Project No.:**	19-0105
Engineer:	C2AE, Escanaba & Lansing, MI	**Engineer's Project No.:**	19-0105
Contractor:		**Contractor's Project No.:**	
Project:	Wastewater Lagoon Improvements		
Contract:			
Application No.:	1	**Application Date:**	6/11/2020
Application Period:	**From** 5/12/2020	**to**	5/29/2020

1. Original Contract Price		$ 159,265.00
2. Net change by Change Orders		$ 4,392.16
3. Current Contract Price (Line 1 + Line 2)		$ 163,657.16
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		$ 152,950.16
5. Retainage		
a. 5% X $ 152,950.16 Work Completed		$ 7,647.51
b. 0% X $ - Stored Materials		$ -
c. Total Retainage (Line 5.a + Line 5.b)		$ 7,647.51
6. Amount eligible to date (Line 4 - Line 5.c)		$ 145,302.65
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application		$ 145,302.65
9. Balance to finish, including retainage (Line 3 - Line 4)		$ 10,707.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Jason D Ruotsala
Signature:
Digitally signed by Jason D Ruotsala
DN: cn=Jason D Ruotsala, o=Ruotsala Construction, ou=VP, email=jruotsala@ruotsalaconcrete.com, c=US
Date: 2020.06.18 13:53:16 -05'00'
Date:

Recommended by Engineer		**Approved by Owner**	
By:	Darren	**By:**	
Title:	Project Manager	**Title:**	Township Supervisor
Date:	June 18,	**Date:**	
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: Bessemer Township, MI
Engineer: C2AE, Escanaba & Lansing, MI
Contractor:
Project: Wastewater Lagoon Improvements
Contract:

Owner's Project No.: 19-0105
Engineer's Project No.: 19-0105
Contractor's Project No.:

Application No.: 1 **Application Period:** From 05/12/20 to 05/29/20 **Application Date:** 06/11/20

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract										
1	12" Ductile Iron Pipe, CL350	68.00	LF	150.00	10,200.00	68.00	10,200.00	-	10,200.00	100%	-
2	Install 12" Sluice Gate w/ Operating Extensions	3.00	Each	1,000.00	3,000.00	3.00	3,000.00		3,000.00	100%	-
3	6" Plug Valve w/ Box	4.00	Each	2,800.00	11,200.00	4.00	11,200.00		11,200.00	100%	-
4	4" Plug Valve w/ Box	2.00	Each	2,500.00	5,000.00	2.00	5,000.00		5,000.00	100%	-
5	Connect to Existing 6" D.I. Forcemain	5.00	Each	3,000.00	15,000.00	5.00	15,000.00		15,000.00	100%	-
6	Connect to Existing 4" PVC Gravity Sewer	2.00	Each	3,000.00	6,000.00	2.00	6,000.00		6,000.00	100%	-
7	72" Pre-cast Concrete Manhole	1.00	Each	8,500.00	8,500.00	1.00	8,500.00		8,500.00	100%	-
8	48" Pre-cast Concrete Manhole	3.00	Each	7,000.00	21,000.00	2.00	14,000.00		14,000.00	67%	7,000.00
8.1	Additional 48" Pre-cast Manhole Depth over 10"	6.00	VF	400.00	2,400.00	1.00	400.00		400.00	17%	2,000.00
9	12" Sanitary Sewer, SDR 26 PVC	780.00	LF	77.00	60,060.00	837.00	64,449.00		64,449.00	107%	(4,389.00)
10	Connection to Existing Outfall Structure	1.00	Each	2,500.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
11	12" Grouted Rip-Rap	53.00	SY	85.00	4,505.00	53.00	4,505.00		4,505.00	100%	-
12	Rock or Boulder Excavation (as needed)	100.00	CY	1.00	100.00	4.00	4.00		4.00	4%	96.00
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				Original Contract Totals	$ 149,465.00		$ 144,758.00	$ -	$ 144,758.00	97%	$ 4,707.00

DO NOT USE Unit Price

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Bessemer Township, MI
Engineer:	C2AE, Escanaba & Lansing, MI
Contractor:	
Project:	Wastewater Lagoon Improvements
Contract:	

Owner's Project No.:	19-0105
Engineer's Project No.:	19-0105
Contractor's Project No.:	

Application No.: 1 **Application Period:** From 05/12/20 to 05/29/20 **Application Date:** 06/11/20

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
Change Orders											
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				Change Order Totals	$ -		$ -	$ -	$ -		$ -
Original Contract and Change Orders											
				Project Totals	$ 149,465.00		$ 144,758.00	$ -	$ 144,758.00	97%	$ 4,707.00

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Bessemer Township, MI	**Owner's Project No.:**	19-0105
Engineer:	C2AE, Escanaba & Lansing, MI	**Engineer's Project No.:**	19-0105
Contractor:		**Contractor's Project No.:**	
Project:	Wastewater Lagoon Improvements		
Contract:			

Application No.: 1 **Application Period:** From 05/12/20 to 05/29/20 **Application Date:** 06/11/20

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
	Original Contract							
13	Abandon Existing 12" Sewer	6,000.00	-	-	-	-	0%	6,000.00
14	Mobilization	3,800.00	-	3,800.00		3,800.00	100%	-
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	Original Contract Totals	$ 9,800.00	$ -	$ 3,800.00	$ -	$ 3,800.00	39%	$ 6,000.00

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Bessemer Township, MI	**Owner's Project No.:**	19-0105
Engineer:	C2AE, Escanaba & Lansing, MI	**Engineer's Project No.:**	19-0105
Contractor:		**Contractor's Project No.:**	
Project:	Wastewater Lagoon Improvements		
Contract:			

Application No.: 1 **Application Period:** From 05/12/20 to 05/29/20 **Application Date:** 06/11/20

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
	Change Orders							
WCD#1	Work Directive #1 Net (Item No. 8 deleted)	4,392.16		4,392.16		4,392.16	100%	-
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	Change Order Totals	$ 4,392.16	$ -	$ 4,392.16	$ -	$ 4,392.16	100%	$ -
	Original Contract and Change Orders							
	Project Totals	$ 14,192.16	$ -	$ 8,192.16	$ -	$ 8,192.16	58%	$ 6,000.00

EJCDC C-620 Contractor's Application for Payment
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c2ae architecture • engineering

Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

May 31, 2020
Project No: 19-0105
Invoice No: 69879

Township of Bessemer
N10338 Mill Street
P.O. Box 304
Ramsay, MI 49959

Project 19-0105 Bessemer Lagoon Upgrades

Professional Services for the period ending May 17, 2020

Phase 02 Phase 02 General Engineering

Bender, Rebecca	.50	
Bender, Rebecca	.75	
	1.25	
Total Labor		**115.04**

Contract Recap	Current Billing Amount	Previous Billed Amount	To-Date	
Total Billings	115.04	6,953.40	7,068.44	
Contract Amount			7,350.00	
Contract Balance			281.56	
			Total this Phase	**$115.04**

Phase 03 Phase 03 Resident Project Representative

	52.00	
	52.00	
Total Labor		**5,792.48**

Contract Recap	Current Billing Amount	Previous Billed Amount	To-Date	
Total Billings	5,792.48	0.00	5,792.48	
Contract Amount			12,000.00	
Contract Balance			6,207.52	
			Total this Phase	**$5,792.48**
			Total this Invoice	**$5,907.52**

Invoices are due upon receipt.

Bessemer Township
Transaction Detail by Account
June 4 - 17, 2020

Type	Date	Num	Name	Memo	Amount
101 General Operating Fund					
101 001 Cash (acct#13375)					
Bill Pmt -...	06/12/2020	14484	AT & T-Townhall	acct#90666704233620 June 2...	-179.96
Bill Pmt -...	06/17/2020	14485	American Express	postage machine/COVID-19	-452.39
Bill Pmt -...	06/17/2020	14486	BCBS of MI	group #007005112 - 6/1/2020-...	-2,178.35
Bill Pmt -...	06/17/2020	14487	Charter Communications	June 2020	-80.00
Bill Pmt -...	06/17/2020	14488	Daily Globe	junk, noxious weed, clean up	-449.00
Bill Pmt -...	06/17/2020	14489	Dean Law Office, PC	Inv. #22110	-80.50
Bill Pmt -...	06/17/2020	14490	GRSWMA	Inv #848 -May 2020 billing	-5,137.50
Bill Pmt -...	06/17/2020	14491	Lake's Flower Cabin	township hal	-61.00
Bill Pmt -...	06/17/2020	14492	Quill	Inv. #7374996, #7360141, #73...	-83.32
Bill Pmt -...	06/17/2020	14493	Section 12 Automotive ...	Inv. #11489 - Battery	-125.95
Paycheck	06/17/2020	14494	HEGBLOOM, Lisa L		-639.34
Paycheck	06/17/2020	14495	IKOLA, Beverly A		-125.89
Paycheck	06/17/2020	14496	JANCZAK, Debra A.		-674.40
Paycheck	06/17/2020	14497	NIEMI, Justin D		-550.10
Paycheck	06/17/2020	14498	PIONK, Mason D		-214.72
Paycheck	06/17/2020	14499	RANDALL, Jeffery		-879.86
Paycheck	06/17/2020	14500	ROCCO, Joseph R		-305.05
Paycheck	06/17/2020	14501	SWORAB, Louis		-543.06
Paycheck	06/17/2020	14502	TARRO, Nick		-445.12
Paycheck	06/17/2020	14503	TAUER, Roman J.		-903.25
Total 101 001 Cash (acct#13375)					-14,108.76
Total 101 General Operating Fund					-14,108.76
TOTAL					**-14,108.76**

Bessemer Twsp Water Fund
Transaction Detail by Account
June 4 - 17, 2020

Type	Date	Num	Name	Memo	Amount
592 Assets					
001 Cash					
Bill Pmt -Ch...	06/12/2020	21829	XCel-8050 Mill	Acct#52-5310080-8/#52-61...	-432.43
Bill Pmt -Ch...	06/17/2020	21830	Dean Law Office, PC	Inv. #22111, water project f...	-264.50
Bill Pmt -Ch...	06/17/2020	21831	MIchigan Rural Water Association	Annuall Membership 2020-...	-485.00
Paycheck	06/17/2020	21832	Debra Janczak		-67.76
Paycheck	06/17/2020	21833	Joseph ROCCO		-33.25
Paycheck	06/17/2020	21834	Justin D. Niemi		-344.91
Paycheck	06/17/2020	21835	Lisa Hegbloom		-152.48
Paycheck	06/17/2020	21836	Louis Sworab		-504.65
Paycheck	06/17/2020	21837	Mason PIONK		-38.79
Paycheck	06/17/2020	21838	Nick Tarro		-435.18
Total 001 Cash					-2,758.95
Total 592 Assets					-2,758.95
TOTAL					**-2,758.95**

Anvil Sewer Fund
Transactions by Account
As of June 17, 2020

Type	Date	Num	Name	Memo	Amount
Jun 4 - 17, 20					
Bill Pmt -...	06/17/2020	1319	Crane Engineering	Inv. #382540-00 - doppler	-3,368.67
Jun 4 - 17, 20					**-3,368.67**

Ramsay Sewer Fund
Transactions by Account
As of June 17, 2020

Type	Date	Num	Name	Memo	Amount
Jun 4 - 17, 20					
Bill Pmt -C...	06/12/2020	2764	Northwoods Paving	for Ramsay Lagoon project clay tile	-2,694.11
Bill Pmt -C...	06/17/2020	2765	Dean & Pope	Lagoon project expenses	-264.50
Jun 4 - 17, 20					**-2,958.61**

Bessemer Township
Profit & Loss Budget vs. Actual
April through June 2020

FYI

	Apr - Jun 20	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
700 Park Contributions	0.00	3,000.00	-3,000.00	0.0%
716 Employee Insur. Contribut.	1,043.10	4,500.00	-3,456.90	23.2%
697 Fire Depart Contributions	0.00	3,000.00	-3,000.00	0.0%
696 Heritage Comm-Contribution	0.00	15,000.00	-15,000.00	0.0%
609 State Shared Rev Metro Act	0.00	3,600.00	-3,600.00	0.0%
664 Rental Income	900.00	3,800.00	-2,900.00	23.7%
403 Current Taxes	36,559.85	363,639.00	-327,079.15	10.1%
423.1 County Forest/Swamp Tax	0.00	3,000.00	-3,000.00	0.0%
423.2 Commercial Forest	0.00	10,000.00	-10,000.00	0.0%
447 Tax Administration Fee	1,397.17	15,000.00	-13,602.83	9.3%
451 Building Permits	1,039.80	3,250.00	-2,210.20	32.0%
568 State Rev-Sales	18,023.00	112,000.00	-93,977.00	16.1%
608 Charges For Services	0.00	50.00	-50.00	0.0%
671 Miscellaneous	2,182.25	8,000.00	-5,817.75	27.3%
671.1 Garbage Bag Sales	8,740.00	28,000.00	-19,260.00	31.2%
665 Interest Income	0.00	250.00	-250.00	0.0%
689 Reimbursements	10,879.59	10,000.00	879.59	108.8%
Total Income	80,764.76	586,089.00	-505,324.24	13.8%
Expense				
101 105 Park Project				
801 Contractor Serv/DPW Wages	0.00	2,000.00	-2,000.00	0.0%
727 Supplies	0.00	4,000.00	-4,000.00	0.0%
956 Miscellaneous	0.00	1,000.00	-1,000.00	0.0%
Total 101 105 Park Project	0.00	7,000.00	-7,000.00	0.0%
101 900 Capitol Outlay				
970 Fire Truck Bond	0.00	16,500.00	-16,500.00	0.0%
934 Street Paving	0.00	30,000.00	-30,000.00	0.0%
970 Capitol Outlay Fire Dept	0.00	10,000.00	-10,000.00	0.0%
970 Capitol Outlay Townhall	0.00	10,000.00	-10,000.00	0.0%
970 Capitol Outlay Clerk	0.00	2,500.00	-2,500.00	0.0%
Total 101 900 Capitol Outlay	0.00	69,000.00	-69,000.00	0.0%
101 104 Volunteer Fire Dept.				
956 Miscellaneous	5.00			
727 Supplies	26.77			
Total 101 104 Volunteer Fire Dept.	31.77			
101 103 Heritage Committee				
727-1 Fireworks	0.00	6,500.00	-6,500.00	0.0%
900 Advertising	0.00	1,500.00	-1,500.00	0.0%
956 Miscellaneous	0.00	500.00	-500.00	0.0%
727 Supplies	0.00	3,000.00	-3,000.00	0.0%
Total 101 103 Heritage Committee	0.00	11,500.00	-11,500.00	0.0%
101 750 Plan/Zoning/Building				
815 Blight Remediatn (Restrict)	0.00	10,000.00	-10,000.00	0.0%
802 Building Inspector Wages	1,083.34	6,500.00	-5,416.66	16.7%
810 Planning Commission	0.00	500.00	-500.00	0.0%
702.1 Zoning administrator	750.00	3,250.00	-2,500.00	23.1%
Total 101 750 Plan/Zoning/Building	1,833.34	20,250.00	-18,416.66	9.1%
101 101 Township Board				
970 Capitol Outlay-Tax Refund	0.00	100.00	-100.00	0.0%
715 FICA Expense	3,417.91	25,000.00	-21,582.09	13.7%
855 Internet Service	240.00	1,200.00	-960.00	20.0%
692 Reimbursements	108.00			
710 Trustee Per Diem	460.00	5,200.00	-4,740.00	8.8%
715 Fica Payroll Expense	547.56			
727.02 Supplies-Postage	463.68	2,000.00	-1,536.32	23.2%

Bessemer Township
Profit & Loss Budget vs. Actual
April through June 2020

	Apr - Jun 20	Budget	$ Over Budget	% of Budget
727Supplies	0.00	400.00	-400.00	0.0%
803 Attorney Fee/Legal Exp	80.50	2,000.00	-1,919.50	4.0%
804 Audit	0.00	7,000.00	-7,000.00	0.0%
850 Telephone	1,677.45	4,500.00	-2,822.55	37.3%
860 Mileage	0.00	300.00	-300.00	0.0%
900 Publications	449.00	2,500.00	-2,051.00	18.0%
910 Insurance and Bonds	14,201.00	15,000.00	-799.00	94.7%
956 Miscellaneous	-65.32	1,000.00	-1,065.32	-6.5%
957 Dues/Subscriptions	983.76	1,000.00	-16.24	98.4%
958 Education	0.00	400.00	-400.00	0.0%
969 Contributions	0.00	4,000.00	-4,000.00	0.0%
Total 101 101 Township Board	22,563.54	71,600.00	-49,036.46	31.5%
101 171 Supervisor				
958 Education	0.00	100.00	-100.00	0.0%
702 Supervisor Salary	4,615.38	20,000.00	-15,384.62	23.1%
710 Per Diem	80.00	1,000.00	-920.00	8.0%
716 Health Care Ins	3,512.46	14,500.00	-10,987.54	24.2%
751 Supplies	0.00	50.00	-50.00	0.0%
860 Mileage	0.00	100.00	-100.00	0.0%
956 Miscellaneous	0.00	50.00	-50.00	0.0%
Total 101 171 Supervisor	8,207.84	35,800.00	-27,592.16	22.9%
101 191 Elections				
702 Wages	0.00	1,500.00	-1,500.00	0.0%
740 Supplies	234.09	1,250.00	-1,015.91	18.7%
801 Contractual Services	0.00	100.00	-100.00	0.0%
900 Advertising/Elections	12.50	250.00	-237.50	5.0%
956 Miscellaneous	0.00	100.00	-100.00	0.0%
Total 101 191 Elections	246.59	3,200.00	-2,953.41	7.7%
101 257 Assessor				
860 Mileage	0.00	50.00	-50.00	0.0%
702 Assessor Salary	5,180.00	27,000.00	-21,820.00	19.2%
727 Supplies	0.00	100.00	-100.00	0.0%
801Contractual Services	0.00	250.00	-250.00	0.0%
956 Miscellaneous	0.00	50.00	-50.00	0.0%
970 Equipment	0.00	50.00	-50.00	0.0%
Total 101 257 Assessor	5,180.00	27,500.00	-22,320.00	18.8%
101 215 Clerk				
710 Per diem	0.00	400.00	-400.00	0.0%
958 Education	0.00	100.00	-100.00	0.0%
702 Clerk Salary	4,615.38	20,000.00	-15,384.62	23.1%
702.1 Deputy clerk salary	0.00	600.00	-600.00	0.0%
751 Supplies	1,229.27	1,500.00	-270.73	82.0%
860 Mileage	0.00	100.00	-100.00	0.0%
956 Miscellaneous	0.00	100.00	-100.00	0.0%
Total 101 215 Clerk	5,844.65	22,800.00	-16,955.35	25.6%
101 253 Treasurer				
958 Education	0.00	250.00	-250.00	0.0%
702 Treasurer Salary	4,615.38	20,000.00	-15,384.62	23.1%
702.1 Deputy Treasurer Salary	0.00	600.00	-600.00	0.0%
710 Per Diem	0.00	300.00	-300.00	0.0%
727 Supplies	0.00	2,000.00	-2,000.00	0.0%
801 Contractual Services	0.00	100.00	-100.00	0.0%
860 Mileage	0.00	150.00	-150.00	0.0%
956 Miscellaneous	0.00	100.00	-100.00	0.0%
Total 101 253 Treasurer	4,615.38	23,500.00	-18,884.62	19.6%
101 265 Township Hall/Prop				
702 Janitor Wages	608.68	2,000.00	-1,391.32	30.4%

Bessemer Township
Profit & Loss Budget vs. Actual
April through June 2020

	Apr - Jun 20	Budget	$ Over Budget	% of Budget
706 Regular Employee Wages	6,490.90	34,000.00	-27,509.10	19.1%
707 Temporary Employee	348.00	3,000.00	-2,652.00	11.6%
751G Supplies-Garage/Shop	520.19	3,500.00	-2,979.81	14.9%
751H Supplies-Townhall	114.18	2,800.00	-2,685.82	4.1%
920G Electricity-Garage/Shop	196.66	1,300.00	-1,103.34	15.1%
920G.1 Electr-Puritan Fire Hall	65.50	375.00	-309.50	17.5%
920H Electricity-Townhall	569.49	4,000.00	-3,430.51	14.2%
923 Gas/Heating-Townhall	642.71	4,000.00	-3,357.29	16.1%
923G Gas/Heating-Garage/Shop	447.89	3,000.00	-2,552.11	14.9%
930 Maintenance-Labor	1,682.49	12,000.00	-10,317.51	14.0%
930.1 Maintenance/Equipment	116.83	2,500.00	-2,383.17	4.7%
930.2 Equipment	19.99	2,500.00	-2,480.01	0.8%
939 Vehicle Expense	188.99	2,500.00	-2,311.01	7.6%
956 Miscellaneous	218.08	3,000.00	-2,781.92	7.3%
984 Equip.Replace.(Restrict.)	0.00	5,000.00	-5,000.00	0.0%
Total 101 265 Township Hall/Prop	12,230.58	85,475.00	-73,244.42	14.3%
101 336 Public Safety/FD				
969 Contributions (Restricted)	0.00	500.00	-500.00	0.0%
725.1 Meetings	0.00	1,000.00	-1,000.00	0.0%
725.2 Fires & Practice	0.00	8,000.00	-8,000.00	0.0%
751 Supplies / Equipment	0.00	2,000.00	-2,000.00	0.0%
744 Uniforms	0.00	250.00	-250.00	0.0%
930 Equipment Maintenance	0.00	500.00	-500.00	0.0%
930.1 Equipment (Restricted)	0.00	5,000.00	-5,000.00	0.0%
939 Vehicle Maintenance	0.00	1,000.00	-1,000.00	0.0%
956 Miscellaneous & Dues	0.00	1,200.00	-1,200.00	0.0%
Total 101 336 Public Safety/FD	0.00	19,450.00	-19,450.00	0.0%
101 400 Streets & Roads				
706 Regular Employees Wages	281.77	1,500.00	-1,218.23	18.8%
707 Temp Employee Wages	0.00	1,000.00	-1,000.00	0.0%
740 Supplies	0.00	2,000.00	-2,000.00	0.0%
926 Street Lighting	2,760.61	17,000.00	-14,239.39	16.2%
956 Miscellaneous	0.00	200.00	-200.00	0.0%
Total 101 400 Streets & Roads	3,042.38	21,700.00	-18,657.62	14.0%
101 526 Public Works				
702.3 Personnel Admin. Salary	300.00	1,300.00	-1,000.00	23.1%
702.2 DPW Coord Salary	1,200.00	5,200.00	-4,000.00	23.1%
716.1 Health Care	4,831.21	9,200.00	-4,368.79	52.5%
702 Salary-DPW Leadman	3,854.47	15,000.00	-11,145.53	25.7%
706 Regular Employees Wages	0.00			
751 Supplies	0.00	2,000.00	-2,000.00	0.0%
939 Vehicle Expense	1,258.86	10,000.00	-8,741.14	12.6%
956 Miscellaneous	0.00	1,500.00	-1,500.00	0.0%
970/802 T&D Route Charges	10,275.00	62,000.00	-51,725.00	16.6%
Total 101 526 Public Works	21,719.54	106,200.00	-84,480.46	20.5%
101 691 Parks & Recreation				
706 Regular Employee Wages	1,228.94	3,000.00	-1,771.06	41.0%
707 Temp Employee Wages	192.00	2,000.00	-1,808.00	9.6%
751 Supplies	0.00	10,000.00	-10,000.00	0.0%
920 Electricity/Park/Ball Field	30.30	200.00	-169.70	15.2%
920.1 Electricity/Pavillion	0.00	50.00	-50.00	0.0%
956 Miscellaneous	0.00	500.00	-500.00	0.0%
Total 101 691 Parks & Recreation	1,451.24	15,750.00	-14,298.76	9.2%
101 849 Miscellaneous Board				
958 COVID-19 related	126.53			
705 Computer Services	150.00	1,500.00	-1,350.00	10.0%
702 Board of Review Wages	0.00	1,200.00	-1,200.00	0.0%
719 Unemployment Insurance	0.00	1,000.00	-1,000.00	0.0%

Bessemer Township
Profit & Loss Budget vs. Actual
April through June 2020

	Apr - Jun 20	Budget	$ Over Budget	% of Budget
801 Contractural Services	1,800.00	7,500.00	-5,700.00	24.0%
956 Miscellaneous	51.80	20,000.00	-19,948.20	0.3%
Total 101 849 Miscellaneous Board	2,128.33	31,200.00	-29,071.67	6.8%
Payroll Expenses	1,263.06			
Total Expense	90,358.24	571,925.00	-481,566.76	15.8%
Net Ordinary Income	-9,593.48	14,164.00	-23,757.48	-67.7%
Net Income	**-9,593.48**	**14,164.00**	**-23,757.48**	**-67.7%**