

Bessemer Township

N10338 Mill Street
PO Box 304
Ramsay, MI 49959

General Laborer

To perform skilled and unskilled labor in the construction, maintenance and repair activities of the Public Works Department within the Township and in and around township buildings and infrastructure.

SUPERVISION RECEIVED

Work is performed under the general supervision of the Bessemer Township Department of Public Works Coordinator and Public Works Department Lead Man. Considerable independence is exercised in completing the work and the person is held accountable for results.

DUTIES AND RESPONSIBILITIES

An employee in this class may be called upon to do any or all of the following: (these examples DO NOT include all of the tasks which the employee may be expected to perform).

- Performs a variety of complex tasks in the maintenance and repair of water breaks, street repair, lawns and alleys.
- Performs grounds maintenance including mowing, cutting and removal of trees, snow/ice removal, painting and staining and various other tasks; may assist with grounds maintenance.
- Performs custodial duties and maintenance on township facilities and grounds.
- Clean culverts, help service equipment, sweep and mop floors, load and unload boxes, supplies, and materials.
- Operate on occasion the following equipment in the performance of public works: maintenance, construction or repair: street sweeper, backhoe, snow blower, dump truck, DPW truck.
- Performs building maintenance including repairs and minor construction/building projects.
- Sets - up election equipment and returns same to storage after elections.
- Performs a variety of manual labor tasks and serve as utility person to be assigned where needed and any other work as may be required by township.
- Is trained in the monitoring and maintenance of pump stations, grinder stations and collector system of the sanitary sewer system.

KNOWLEDGE, SKILLS AND ABILITIES

- Must have a high school diploma or the equivalent.
- Knowledge of work methods, practices, and procedures involved in a variety of construction, maintenance, and repair activities.

- Knowledge of the standard practices and procedures used in the operations of special automotive and power-driven equipment used in public works or related construction, maintenance and repair activities.
- Knowledge of State and local traffic laws, ordinances, and practices involving the operation of various kinds of special automotive equipment and power-driven tools and machinery used in public works activities.
- Ability to work independently with minimal supervision at various times.
- Communication skills to relate effectively with office staff and other department workers and vendors/suppliers.
- Familiarity with streets and other locations in the Township.
- Valid Driver's license and ability to obtain a Commercial Driver's License within 90 days of hire if not already in possession.
- Recent experience in the operation of special automotive or power-driven equipment or the construction trades.

PHYSICAL & COGNITIVE REQUIREMENTS

- Ability to read, hear, understand and follow oral and written instructions.
- Ability to walk, climb, lift and perform heavy manual labor for extended periods in all types of weather and under a variety of working conditions.
- Pass a mandatory MDOT physical and CDL drug/alcohol screening test.
- Hard manual labor; prolonged standing, bending stooping and stretching required; manual dexterity to operate and use various tools, devices and equipment; physical agility to walk, climb into confined spaces; may occasionally involve working with chemicals; requires working outdoors frequently during all seasons and all weather conditions; lifting of construction materials, supplies and equipment weighing minimum 75 pounds.

The above is intended to describe the general content of and requirements for the performance of the position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements for the position.
