

**Bessemer Township** . . . respecting the past, envisioning the future

PO Box 304 N10338 Mill Street Ramsay, MI 49959

Phone: 906-667-0423

Fax: 906-667-0436 TDD: 800-649-3777

## **NOTICE**

All items pertaining to your project must be completed before Building Permit is issued.

All seven *Building Permit Requirements* listed on the cover page of the application must be addressed. Applications not addressing all of these requirements will be rejected and no construction permit will be issued until all the required information is presented.

All window replacements require a permit.

All windows being installed or replaced must meet Michigan Energy Codes which requires a minimum “R” value of 3.5.

Egress window clear openings must be minimum of 720 square inches. A minimum of 20 inches in width and a minimum height of 24 inches is also required.

Replacing windows in existing bedrooms Must Not be made any smaller.

All information on windows must be provided with permit application.

Penalties will apply to projects started before a permit is issued.

**STOP!!! DO NOT LEAVE  
YOURSELF OUT IN THE  
COLD**



DO NOT pull a building permit for your builder on the builder's suggestion only. The builder is responsible for obtaining the permit in almost all cases.

- Check to see if your builder is licensed and insured. Ask the builder to show you his/her wall or pocket license and proof of insurance.

To determine if your builder is licensed in good standing, call the Michigan Department of Commerce at 1-900-555-8374.

- To ensure that all of the terms of your contract with your builder are met and properly completed, care should be taken to advance only as much money as would be considered a reasonable down payment. You are also encouraged to hold a substantial amount of money back pending satisfactory completion of the work. Better yet, contact your bank or savings and loan to discuss the possibility of opening an escrow account to handle disbursements of funds.

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## **BUILDING PERMIT REQUIREMENTS**

- 1 COMPLETED APPLICATION, INCLUDING SITE PLAN
- 2 FLOOR PLAN, FRONT AND SIDE VIEW OF BUILDING, INCLUDING MEASUREMENTS
- 3 COPY OF STATE WELL AND SEPTIC PERMITS IF NEEDED
- 4 SPECIFICATION SHEET COMPLETED
- 5 CONTRACTOR INFORMATION OR AFFIDAVIT COMPLETED
- 6 COPY OF PROPERTY TAX STATEMENT OR LEGAL DESCRIPTION OF PROPERTY

### **7. FIVE INSPECTIONS ARE REQUIRED**

- FOOTING *-BEFORE CONCRETE IS POURED*
- FOUNDATION *-PRIOR TO BACKFILLING*
- ROUGH IN *-BEFORE INSULATION IS INSTALLED*
- INSULATION *-PRIOR TO COVERING UP ALL INSULATION*
- FINAL *-PRIOR TO BUILDING BEING OCCUPIED*

NOTICE: A CERTIFICATE OF OCCUPANCY IS REQUIRED BEFORE IT CAN BE OCCUPIED.

BUILDING INSPECTOR MUST BE GIVEN 48 HOUR NOTICE FOR ALL REQUIRED BUILDING INSPECTIONS!!!

This application must be approved by the building inspector, fee paid and permit issued before any construction can commence.

### **BUILDING INSPECTOR: ROMAN TAUER**

Phone: 906-932-2226 Leave message on  
machine if no answer

**STATE INSPECTORS**

Electrical Randy

Ruppel Phone:  
906-485-1437

Plumbing Tom

Perosky Phone:  
906-428-3634

Heating Larry

Wescott Phone:  
906-789-0463

Or Contact

BUREAU OF CONSTRUCTION CODES  
PO BOX 30254 LANSING, MI 48909  
Phone: 517-241-9302

# Application for Building Permit

Authority:	1972 PA 230
Completion:	Mandatory to obtain permit
Penalty:	Permit will not be issued

**Applicant to Complete All Items in Sections I, II, III, IV, V and VI Note: Separate Applications Must Be Completed for Plumbing, Mechanical, and Electrical Work Permits**

<b>I. PROJECT INFORMATION</b>				
PROJECT NAME		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
AND BETWEEN				
<b>II. IDENTIFICATION</b>				
<b>A. OWNER OR LESSEE</b>				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
<b>B. ARCHITECT OR ENGINEER</b>				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
LICENSE NUMBER			EXPIRATION DATE	
<b>C. CONTRACTOR</b>				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	
BUILDERS LICENSE NUMBER			EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION				
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION				
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>				
<b>A. TYPE OF IMPROVEMENT</b>				
1. 2. NEW BUILDING ADDITION 3. 4. ALTERATION REPAIR 5. 6. DEMOLITION MOBILE HOME SET-UP 7. 8. FOUNDATION ONLY PREMANUFACTURE 9. 10. RELOCATION SPECIAL INSPECTION				
<b>B. PLAN REVIEW REQUIRED</b>				
<p><b>Plans must be submitted with an Application for Plan Examination and the appropriate fee before a permit can be issued, except as listed below. Plans are not required</b> for alterations and repair work determined by the building official to be of a minor nature. Plans and specifications are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature. <b>Plan Review Submission No.</b> _____</p>				

**IV. PROPOSED USE OF BUILDING****A. RESIDENTIAL**

OTHER DETACHED GARAGE 6. 5. TWO OR MORE FAMILY ONE FAMILY 2. 1. NO. OF UNITS NO. OF UNITS 3. 4. HOTEL, MOTEL ATTACHED GARAGE

**B. NON-RESIDENTIAL**

AMUSEMENT 7. CHURCH, RELIGION 8. INDUSTRIAL 9. PARKING GARAGE 10. SERVICE STATION 11. HOSPITAL, INSTITUTIONAL 12. OFFICE, BANK, PROFESSIONAL 13. PUBLIC UTILITY 14. SCHOOL, LIBRARY, EDUCATIONAL 15. STORE, MERCANTILE 16. TANKS, TOWERS 17. OTHER 18.

NONRESIDENTIAL-DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

**V. SELECTED CHARACTERISTICS OF BUILDING****A. PRINCIPAL TYPE OF FRAME**

MASONRY, WALL BEARING 1. WOOD FRAME 2. STRUCTURAL STEEL 3. REINFORCED CONCRETE 4. OTHER 5.

**B. PRINCIPAL TYPE OF HEATING FUEL**

GAS 6. OIL 7. ELECTRICITY 8. COAL 9. OTHER 10.

**C. TYPE OF SEWAGE DISPOSAL**

PUBLIC OR PRIVATE COMPANY 11. SEPTIC SYSTEM 12.

**D. TYPE OF WATER SUPPLY**

PUBLIC OR PRIVATE COMPANY 13. PRIVATE WELL OR CISTERN 14.

**E. TYPE OF MECHANICAL**

WILL THERE BE AIR CONDITIONING? 15. YES NO WILL THERE BE FIRE SUPPRESSION? 16. YES NO

**F. DIMENSIONS/DATA**

NUMBER OF STORIES 17. USE GROUP 18. CONST. TYPE 19. FLOOR AREA: 21. NO. OF OCCUPANTS 20. 1ST & 2ND FLOOR BASEMENT 3RD -10TH FLOOR 11TH -ABOVE TOTAL AREA EXISTING ALTERATIONS NEW

**G. NUMBER OF OFF STREET PARKING SPACES**

ENCLOSED 22. 23. OUTDOORS

**VI. APPLICANT INFORMATION**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.**

NAME TELEPHONE NO.

ADDRESS CITY STATE ZIP CODE

FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE. **Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.**

***SIGNATURE OF APPLICANT***

BUILDING PERMIT FEE ENCLOSED \$

**VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION**

**ENVIRONMENTAL CONTROL APPROVALS**

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A -ZONING	YES NO				
B -FIRE DISTRICT	YES NO				
C -POLLUTION CONTROL	YES NO				
D -NOISE CONTROL	YES NO				
E -SOIL EROSION	YES NO				
F -FLOOD ZONE	YES NO				
G -WATER SUPPLY	YES NO				
H -SEPTIC SYSTEM	YES NO				
I -VARIANCE GRANTED	YES NO				
J -OTHER	YES NO				

**VII. VALIDATION -FOR DEPARTMENT USE ONLY**

USE GROUP TYPE OF CONSTRUCTION SQUARE FEET BASE FEE NUMBER OF INSPECTIONS

APPROVAL SIGNATURE

TITLE DATE

**IX. SITE OR PLOT PLAN - FOR APPLICANT USE**

A large grid for drawing a site or plot plan. The grid consists of 20 columns and 30 rows of small squares, providing a space for the applicant to draw their site or plot plan.

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.